

Faculty Operations Committee Meeting Minutes

Meeting Date: 2.4.20 Recorded by: Susan Schauer

Next Meeting: Tuesday March 3, 1-3pm rm 214

Name	Title	Present
Tom Beach	President	Y
Irina Alvestad	Vice President	Y
Susan Schauer	Secretary	Y
Dennis Davies-Wilson	Faculty Senator	Y
Barb Yarnell	Member	Y
Kristy Nadler	Member	N
Min Ro	Member	Y

Approved Meeting Minutes of 12.12.19.

Next month, we will invite Cindy Rooney to meet with us. Tom will ask her and let us know the date.

Funding for Faculty Initiative Award is in transition. The Bobbye Straight fund is defunct and Sharon has used some of the Dean's budget in the past, but this is also no longer a viable option. Sharon is looking into alternative sources of funding. This committee recently approved a reduction in required faculty tenure from 8 to 2 semesters teaching to be eligible for this award.

The Faculty Service awards given at each fall Orientation have traditionally awarded Chamber Checks, but we've recently learned that we can no longer use the same funding source to purchase these. There have also been problems getting the chamber checks from LA chamber of commerce. Sharon will let us know what alternatives they find and what funds can be used.

Dennis is still working with Phinney Coleman, UNM Faculty Senate president, to come for a visit, but our Wednesday common hour doesn't fit into his schedule. Dennis will arrange with him to schedule a Tues. afternoon at 1pm to coincide with our regular Faculty Operations meetings.

Susan suggested that the Magna Webinar professional development series could be endorsed and promoted by this committee. The webinar viewing and discussions could be offered as part of the Faculty Assembly meeting schedule. The suggestion was made to try to find ways to increase faculty attendance at these professional development opportunities.

Irina suggested that the DC's be encouraged to promote the webinars to their new continuing faculty, and to all faculty in their division. However, she recommends that the communication occur through personal conversations rather than by email notices.

It was suggested that we could talk to Sharon in the future to see if there's a possibility of giving committee load credit to those continuing faculty who attend regular PD activities. We would need to track attendance, decide if they need to attend all PD activities in a semester or year in lieu of committee attendance?

It was decided that Faculty Assembly will host three Magna Webinar discussions, all during Wednesday Common Hours from 1:15-2:15pm. Dates are: Feb. 19, Mar. 11, and April 15. Susan will check with Kateri to be sure these dates are available, to reserve them and reserve rooms. Susan will send Tom notifications to send out for each webinar and Tom will send these notices in advance of each meeting.

It was suggested that Susan will send regular reminders to the faculty list regarding the availability of Magna webinars 24/7, registration process, and will give recommended list of titles such as my favorites, with each reminder.

It was confirmed that the Faculty Professional Development committee will review the Deans travel award applicants according to the deadlines provided, and if revisions to the process are needed, give feedback to FacOP committee

Irina requested discussion on when new continuing faculty should be assigned to committees if they start in January – should they be assigned right away or wait until the following fall. We currently have 3 new faculty sitting on committees and 3 who are not. She's concerned about inequity if we don't have a standard policy. Tom and Barb agree that new continuing faculty should be placed on committees when they begin their contract. The contract stipulates committee service.

Barb has volunteered to speak to the three faculty who aren't on committees yet and ask two to serve on Faculty Professional Development and one to serve on Library committee.

Dennis provided the Faculty Senate meeting report – the Union would like the university contract to be finalized by fall, but this is unlikely. Until the contract is finalized, our revisions of our Faculty Handbook can't include changes to faculty hiring or terms of employment.