



College Council Meeting
Tuesday, September 12, 2023
10:00 am, Lecture Hall, Building 2
Zoom
DRAFT

MINUTES

1. Call to Order, Confirmation of a Quorum

Coco Rae called the meeting to order at 10:00 a.m.

Council Members Present

Cindy Budge (Zoom)

Coco Rae

Grace Willerton

Ivette Jimenez (Zoom)

Peninah Wolpo (Zoom)

2. Routine Business- *Council Action Items*

a. Approval of College Council Meeting Minutes- May 2, 2023

i. Motion made by Coco Rae to approve the minutes. Motion passed.

3. Announcements

a. Strategic Planning Update

i. Mike Holtzclaw updated attendees that a survey will be sent out and accessible to the community and campus, from two consultants in EOD office. Explained purpose and significance of survey and how the results will help craft objectives for strategic plan.

ii. Announced UNM-LA Advisory Board will hold a special meeting to address strategic planning on September 27, 2023 at 5:30 p.m. Staff focus group will hold its meeting in person on September 29, 2023 from 10:00 a.m.- 12:00 p.m.

iii. Stated details are to come for faculty and student focus groups.

- b. Spring Gala
 - i. Karen Williams announced results and winner of Cookie Bake-Off event.
 - ii. Informed attendees and described in detail the various upcoming campaigns, events and tentative times.
 - iii. Reiterated the focus of these campaigns and events is to call on individuals in the community to contribute to UNM-LA.
 - iv. Explained matching of donations and how donations are utilized.
- c. Food Pantry & Clothes Closet Launch
 - i. Kathryn Vigil provided an update on the progress of the food pantry and clothes closet.
 - ii. Discussed fall 2023 enrollment and Los Alamos native student enrollment.
 - iii. Announced an open position in student services for a branch recruitment specialist.
- d. Career Center Launch
 - i. Grace Willerton described the career center launch and informed attendees of the resources and workshops available to the community.
 - ii. Announced there will be a job fair happening on UNM-LA campus on October 5th from 12:00 p.m.- 4:00 p.m.
- e. CIC
 - i. Brittany Carpenter reported a successful day on campus for CIC in which over 14 businesses were represented and many students are now interviewing with those businesses across the community.
- f. Building 6 Update
 - i. Mike Holtzclaw reminded attendees that building 6 is closed for remodeling and disclosed that asbestos has been removed and renovations are expected to be done by January 2024.
 - ii. Indicated there will be a grand re-opening for building 6.
 - iii. Expressed the need for focus groups for furniture selection.
- g. Erika Stupka stepped down from Council; elections TBD
 - i. Paul Allen stated they have voted for a new faculty operations committee and

described what that entails. Committee will select a new representative before the next council meeting.

h. New Hires

- i. Kathryn Vigil announced the hire of Ingrid Goldsmith as senior student enrollment specialist.
- ii. Jeff Bateman hired as senior student success specialist.
- iii. Audrey Marroquin introduced Linda Nash as the new Adult Education Manager.
- iv. Paul Allen announced the hire of welding Lecturer Ron Sapcutt. Hired Susan Schauer as science coordinator.

i. Other

- i. Peninah Wolpo detailed a public event promoting the art studio program. Date TBD.

Celebrations

a. Coco Rae explained the purpose of this standing agenda item.

b. Vote to adopt standing agenda item.

- i. Motion made by Coco Rae to adopt standing agenda item. Motion passed.

c. PTK

- i. Mike Holtzclaw congratulated Kathryn Vigil's milestone service to PTK and awarded her with a pin.

d. Coca-Cola Scholar

- i. Mike Holtzclaw recognized one of our PTK students, Jordan- Nicholas Salazar, that was named a 2023 Coca-Cola Leaders of Promise Scholar.

e. Other

- i. Peninah Wolpo disclosed that she will be representing UNM-LA when presenting at a conference at the University of California.
- ii. Announced that Debbie Smith, ceramics, and sculpture instructor in art studio, had pieces accepted into Hotel Chaco for balloon fiesta.

4. New Business

a. Visitors to Campus

- i. Mike Holtzclaw encouraged the community at large to come to our campus and emphasized that everyone is welcome on campus.
- b. Online Orientation/ Resource Hub Launch
 - i. Coco Rae announced the launch of an online student orientation and resource hub happened on August 1, 2023. Described in detail what the website offers, the accessibility, and the data analytics.
 - ii. Kathryn Vigil encouraged staff and faculty to become familiar with content on website in order to be an advocate and support system.
- c. Highlights of Online Student Success Subcommittee Report
 - i. Coco Rae communicated purpose of the subcommittee, what was discussed in the meetings over the summer, and who attended. A list of recommendations will be sent out along with the minutes.
- d. Promoting Branches to Main/ Building Relationships
 - i. Mike Holtzclaw explained the importance of branch campuses, our partnerships, and connection with community. Described involvement with central campus and efforts to move toward one university vision.
 - ii. Call to invite people from other campuses to come visit UNM-LA.

5. Council Requests for Future Agenda Items

- a. CCSSE Results

Brook Parsons will present CCSSE Results.
- b. Online Survey Results for Integrated Campus Plan
- c. SBDC Presentation

Sandy Jones will present on SBDC.
- d. Explanation of UNM 2040

Mike Holtzclaw will discuss UNM 2040.

6. Next Meeting

- a. October 3, 10:00 a.m.- 11:30 a.m., UNM-LA Lecture Hall of Building 2 and Zoom

7. Adjournment

11:04 a.m.