



**College Council Meeting
Tuesday, February 28, 2023
9:00 am, Zoom**

MINUTES

1. Call to Order

Dr. Holtzclaw called the meeting to order at 9:01 a.m.

2. Routine Business- Council Action Items

- a. Campus Announcement
 - i. College Council Bylaws in drafting stage and will provide a PDF of Bylaws for community feedback. College Council will elect positions prior to College Council Meeting on April 4, 2023.
 - ii. Student Services recruiting and hiring for two positions; Student Success Specialist and Student Enrollment Specialist. Recruiting until positions are filled.
 - iii. Job Fair on UNM-LA campus will occur Thursday, March 2, 11:00 a.m.- 2:00 p.m.
 - iv. Mike Holtzclaw in attendance of legislative sessions on Higher Education at Roundhouse. Won't know the final budget UNM-LA will receive from the state until session closes.

3. Topics Presented by UNM-LA Staff

- a. Budget Overview by Bob Harmon
 - i. Budget season for UNM-LA has started. Executive Team working to submit workbooks by May 1st. Advisory Board Meeting to discuss budget will be held April 10th.
 - ii. Explanation of UNM-LA Organization.
 - iii. Explanation of budget process.
 - iv. Tuition and fees expected to decrease. State and local appropriations expected to increase.
 - v. Discussion in legislative session about a compensation increase of 5% in salary and benefits.
 - vi. UNM-LA pays UNM main campus for percentage of our expenditures for various services. Institutional expenses will increase.

- vii. Shortage of staff and faculty at UNM-LA. Goal is to add and invest in faculty and staff positions, as well as mixing in one-time funding for temporary positions.
 - viii. Reserve balance should be at 55%. UNM-LA is fiscally separate from UNM main campus.
 - ix. Purpose of budget overview is to inform campus of what is happening with our budget.
- b. Campus Projects
- i. Construction expected to begin this spring or summer.
 - ii. Currently working with CID to obtain building permits and with architects and contractor to get projects within budget.
 - iii. Detailed explanation of project plans and work being done in each building.

4. Council Requests for Future Agenda Items

- a. Finalized Bylaws
- b. Elected Positions

5. Next Meeting

- a. April 4, 2023, 9:00 a.m., UNM-LA Bldg. 2 Lecture Hall

6. Adjournment

10:27 a.m.