



## Advisory Board Meeting

Monday, January 12, 2026 | 5:30pm – 7:00pm | Lecture Hall, Building 2

To join via Zoom, go to:

<https://unm.zoom.us/j/95145966954>

### AGENDA

#### Agenda Item

1. Call to Order, Confirmation of a Quorum
2. Installation of Recently Elected Advisory Board Members
3. Routine Business – *Board Action Items*
  - Adoption of Agenda
  - Approval of Advisory Board Meeting Minutes – November 10, 2025
4. Public Comment
5. Introduction of Visitors
6. Comments from the Chair
7. Board Business
  - Election of board officers
  - Discussion of Operating Agreement
  - Tuition and Fees Proposal for 2026 - 2027
8. Presentations by the Executive Team
  - Chancellor – Mike Holtzclaw
  - Dean of Instruction – Brent Pickett
  - Director of Student Services – Danielle Gonzales
9. Future Agenda Items
10. Next Meeting - March 9, 2026 at 5:30 pm, UNM-LA Lecture Hall
11. Adjournment



## **Advisory Board Meeting**

Monday, November 10, 2025 | 5:30pm – 7:00pm | Lecture Hall, Building 2

### **DRAFT MINUTES**

1. **Call to Order & Confirmation of a Quorum**

Chair Kristin Henderson called the meeting to order at 5:30 pm on Monday, November 10, 2025. The Board members present included Kristin Henderson, David Hanson, John Pawlak, Conner Tharp and David Hampton. UNM-LA staff present included Mike Holtzclaw, Chancellor; Brent Pickett, Dean of Instruction; Danielle Gonzales, Director of Student Affairs; and Pam Nussbaumer, Executive Assistant.

2. **Routine Business – Board Action Items**

The agenda was adopted by a unanimous vote. The Advisory Board Meeting Minutes for September 8, 2025 were adopted by a unanimous vote.

3. **Public Comment - none**

4. **Introduction of Visitors** – Andy Wright, recently elected Board member who will be joining the Board in January, was present. Robin Kelly, Chair of the Faculty Operation Committee, and Citla Nava-Gaxiola, Vice Chair of the Faculty Operation Committee, were present.

5. **Comments from the Chair**

Chair Henderson offered her congratulations to Andy Wright, Conner Tharp and David Hampton for their re-election onto the Advisory Board. She also thanked all who ran and appreciated their interest in serving on the Board. She thanked David Hanson for his service on the board and shared her appreciation for the work he did on reviewing Board documents. She reminded the Board that in January, the Board will vote on a new chair, vice chair and secretary and that Andy Wright will be sworn in.

6. **Board Business**

*Discussion of Operating Agreement Between the Regents of the University of New Mexico and the Local Board of the Los Alamos Campus of the University of New Mexico:* The document was included in the Board packet and was reviewed and discussed. The Board

intends to sign the document in September 2026 after the Provost updates the document in March 2026. The Board would like additional wording added in section 1.B: Represent the needs and best interests of the community they serve and Review measurements of student engagement and success. The intent of adding these items is to elevate their importance. There was discussion about bringing these recommendations to the Advisory Boards at other UNM campuses and debate about including them in Bylaws versus the Operating Agreement. The discussion will continue at the January Board meeting.

*Zoom meetings:* The Board members discussed including a virtual component to the Advisory Board meetings. Issues that were discussed include: recording the meeting and posting the recording on the website for public access, allowing chat features, monitoring the meeting attendees, and the importance of allowing staff and faculty to be informed of Board activities. It was decided that the Chair will brief the participants at the beginning of the meeting about the expectations and protocols including Roberts Rules of Order. Board members were reminded that they are required to attend the meetings in person as required by the Open Meetings Act. It was decided that Zoom will be informally included as an option for the January meeting and there will be further discussion on protocols. The protocols determined include: the Chair will moderate and explain public comment rules, participants will only be allowed to chat with the meeting hosts, each person will have three minutes to share during public comment and the agenda will have Introduction of Visitors listed first and will clearly state when public comment is appropriate.

## **7. Presentations by the Executive Team**

Chancellor Holtzclaw reported on the progress of the Complete College America (CCA) Accelerator program and UNM-LA's involvement and activity in CCA, food services coming to Building 2 in January 2026, and construction efforts on campus.

Dean Pickett reported on his work in partnering with LAPS to offer Dual Enrollment pathways for students, new curriculum being offered, and conferences being hosted on campus.

Danielle Gonzales reported on CCA updates, *A Day in the Life of...series*, financial aid outreach and the upcoming CIC graduation.

8. **Future Agenda Items for Advisory Board Meetings** – continue discussion of the Operating Agreement, elect officers, and assess Zoom process.
9. **Next Meeting** - January 12, 2026 at 5:30pm in UNM-LA Lecture Hall, Bldg. 2
10. **Adjournment** – The meeting adjourned at 7:04pm.

**Summary of Tuition Rates for Selected Institutions- FY26**

INSTITUTION	IN DISTRICT Credit Hour	Fees/ Hour	TOTAL/ HOUR	FULL TIME (12-18 HRS)	OUT OF DISTRICT PER CR HR	NON RESIDENT TUITION/HR	NON RESIDENT 135 MI RADIUS	SEMESTER FEES	TYPE/ FREQUENCY
UNM-Los Alamos	\$82.00	\$4.50	\$86.50	\$1,048.00	-	\$227.50		\$10.00	Tech fee/semester
UNM-Gallup	\$70.10	\$10.40	\$80.50	\$966.00	- -	\$185.76			
UNM-Taos	\$78.00	\$3.00	\$81.00	\$1,002.00	- -	\$203.00		\$30.00	service fee/semester
UNM-Valencia*	\$74.50	\$5.25	\$79.75	\$957.00		\$210.00		\$15.00	application fee
NMSU-Alamogordo **	\$81.00	\$8.00	\$89.00	\$1,068.00	\$97.00	\$225.00			
NMSU-Dona Ana**	\$68.50	\$8.25	\$76.75	\$921.00	\$85.00	\$236.75	\$93.50		
NMSU-Grants**	\$81.00	\$8.00	\$89.00	\$1,068.00	\$91.00	\$170.00			
ENMU-Roswell***	\$78.00	\$16.00	\$94.00	\$1,128.00	\$85.00	\$218.00			
ENMU-Ruidoso***	\$53.00	\$27.00	\$80.00	\$1,010.00	\$71.00	\$132.00		\$50.00	Institutional fee/semester
Santa Fe Community College	\$54.00	\$25.50	\$79.50	\$954.00	\$67.00	\$158.00		\$100.00	Fitness facility fee
Northern New Mexico College-Espanola****	\$211.00		\$211.00	\$2,532.00	-	\$597.00			
Southeast New Mexico College*****	\$41.00	\$13.00	\$54.00	\$648.00	\$74.00	\$87.00			
Clovis Community College*****	\$48.00	\$15.00	\$63.00	\$796.00	\$59.00	\$121.00		\$40.00	student fee/semester
New Mexico Junior College-Hobbs*****	\$40.00	\$20.00	\$60.00	\$720.00	\$60.00	\$75.00			
San Juan College*****	\$61.00	\$1.50	\$62.50	\$955.00	-	\$195.00		\$215.25	flat fee/semester >4.1 CH
Central New Mexico Community College	\$70.00	\$14.00	\$84.00	\$1,008.00	-	\$356.00		\$60.00	registration fee
Luna Community College-Las Vegas*****	\$51.00	\$31.00	\$82.00	\$984.00	\$69.00	\$132.00		\$25.00	activity fee/semester
Mesalands-Tucumcari	\$63.00	\$21.00	\$84.00	\$1,008.00	-	\$116.00		\$30.00	enrollment fee

UNM Branch info as presented to UNM Regents  
SFCC and NNMC are the nearest colleges

\* UNM Valencia charges \$15 application fee

\*\* NMSU campuses charge non-residents enrolled 1-6 hours 1.25 times the in state-out of district rate, Dona Ana has a special 135-mile tuition discount for non-resident Texas students who live within 135 mile radius

\*\*\* ENMU branch campuses charge a \$10/hr online course fee

\*\*\*\* Northern NM College rates for Face-to-Face courses only\_Technical trades are \$110/CH\_Resident Online Program \$295/CH\_Non Resident \$320/CH

\*\*\*\*\* Out of state students who enroll 6 or less hours pay NM resident rates at SENM

\*\*\*\*\* Clovis Community College- \$25 Hybrid fee/course\_\$50 online fee/course\_\$4 Zoom room tech fee/CH

\*\*\*\*\* NM Junior College charges a \$40 online course fee / course

\*\*\*\*\* San Juan College charges a flat fee of \$91/semester for resident students taking 4 credit hours or less

\*\*\*\*\* Central New Mexico Community College \$60 registration fee \$3 goes to student allocation board

\*\*\*\*\* Luna Community College tuition is the same (in district rate) for all students if enrolled 6 hours or less

\*\*\*\*\* Mesalands charges a 150/semester internet use fee for those enrolled in less than 3 courses

**UNM-Los Alamos Advisory Board Report**  
**January 12, 2026**  
**Chancellor's Report**

**Staffing**

We are currently advertising for a new Director of Business Operations and an Executive Assistant to the Chancellor. We hope to have these positions filled by the March board meeting.

**Legislative Session**

This year, the legislative session is a 30-day session. It begins on January 20<sup>th</sup> and goes through February 19<sup>th</sup>. We have been told to expect a flat to moderate budget increase over last year. We have requested three capital outlay projects – renovation of buildings 1 and 7, funding for the phase 2 of our outdoor project and a new roof for building 4.

**Construction Updates**

**Building 2** – Over the winter break, new windows and doors were installed on the second floor of the building. The old ones had lost their seals and gases, so that they were not energy efficient and were allowing water into the building in many areas. Our next projects in building 2 will be to remodel the bathrooms on the second floor and build a new closet to house our new big screen projector when it is not being used.

**Front Entry Project** – We are in the final phase of this project. The stairs and new ramps should be completed by the end of the month. We still have additional signage, lighting and landscaping to do before the project is fully completed. The project should be completed by mid-semester.

**Building 8** – The new ceramic and art studios just have final inspections needed before we can occupy the new classrooms. We have classes scheduled in both studios for the spring semester.

**Building 6** – The design for the new locker rooms is nearly complete and construction should begin near the end of the semester.

**Fiscal Shared Services**

Since we are without a Director of Business Operations and two other key positions in the business office, we have contracted with the Albuquerque campus to provide support in this area. It has worked extremely well and we plan to continue contracting for a number of these services even when we have a new director. This will save costs as we will not need to replace two of the vacant positions as these duties can be covered by Fiscal Shared Services for much less than the cost of those two positions.

**Website**

Our newly designed website is scheduled to be launched during spring break. This has been a major undertaking and has been a two-year process. We are excited to have it completed and launched. It will look more modern, focused on attracting new students, informing the community about UNM-LA and will support current students.

UNM-Los Alamos Advisory Board Report  
January, 2026  
Academic Affairs

### Faculty/Staffing Changes:

- Our faculty searches are proceeding.  
Tenure-track in Art: we have interviewed semi-finalists and have identified two we will be bringing to campus for in-person interviews in February.  
Tenure-track in Mechanical Engineering: we have four semi-finalist interviews scheduled for later this month and hope to have finalists on campus in late February.  
Tenure-track in Business: initially we did not have a good response to the posting. So I extended the deadline and did more advertising. We are now receiving more applications.  
Lecturer in Welding: we do not have any qualified applicants at this time. We have extended the deadline and advertised more.

### Scheduling/Enrollments

- Academic Affairs put together a draft full year course schedule and we are working with Student Services to refine that.
- We are meeting monthly with Los Alamos High School personnel to improve our dual credit (DC) enrollments. We will be adding a link to the LAHS schedule for our DC courses and having a DC Parent Night later this month.

### Curriculum and Assessment

- This spring semester Academic Affairs will be conducting a campus-wide Academic Program Review that will cover all of UNM-LA's degree programs. We are currently putting together the data packets for that effort.

### Partnerships and Initiatives

- We are moving away from our previous bookstore vendor and instead will be partnering with the central campus bookstore.
- The next Nuclear Engineering Science and Technology (NEST) cohort for LANL has grown. At our last meeting I reported we have 12 students in the upcoming group; it now is at 16.
- In March LANL will issue a call for participation in their Plutonium Workforce Development Initiative (PWDI). We have been talking with Northern New Mexico College about a possible 2+2 in Engineering Technology as well as with the Nuclear Engineering Department on the central campus about making one or more courses available at UNM-LA from that department. Both will likely be submitted as our PWDI proposal.
- To deepen our partnership with the Mechanical Engineering Department on the central campus, a member of that department is serving on our ME faculty search and a member of our faculty (Lorraine Bowman) is serving on one of their search committees.
- We will also be putting together a proposal to participate in LANL's Data Sprint this summer. The deadline for that application is next month.
- Our student honor society, PTK, identified four Lobo PAWS (People Appreciate Wonderful Staff) award recipients. They are Lori Tepley, our Registrar, Gina Peterson (a part-time math faculty member who unfortunately is leaving us), Tiffany Trent (a part-time instructor in composition and Professional and Technical Communication), and Robin Kelly, professor in Chemistry and Program Coordinator for Science and Health Sciences.

**UNM – Los Alamos Advisory Board Report**  
**January 2026**  
**Student Affairs**

**Enrollment Update**

These numbers are figured on a spring 2025 to spring 2026 comparison- based on enrollments numbers from this time last year. As of 1/4/26, our headcount is up by 12.10%. Our student credit hours are also currently up by 12.91%. Our branch-only headcount is currently down 16.56%.

**Complete College America Updates**

- Annual Convening – 4 representatives from our campus attended CCA’s Annual Convening in Baltimore, MD on November 17-19.
- Power BI – On Friday, January 9<sup>th</sup>, we will kick off our training on building data dashboards using PowerBI. This initiative will allow us to have live enrollment data to help keep us informed and to aid in our decision-making processes. We will also use this data to track enrollment and registration trends.
- Complete College America University – CCA is offering a free course for our advising team this semester. We have opted register and participate in “Advising Adult Learners” course.
- Pathways Technical Assistance -We have a small team joining the “Accelerator Cohort Embedding Career Engagement Throughout Student Pathways.”

Complete College America has partnered with **CCRPL@PittEducation (CCRPL)** to help institutions to embed career exploration and counseling from entry to completion, ensuring students understand the labor market value of their educational choices. To support institutions, CCRPL will guide a cohort of institutions through a virtual monthly community of practice meetings complemented by monthly check-in sessions.

The community of practice meetings and check-in sessions will support institutions in developing actionable campus implementation plans that incorporate the following:

- **Establishing a Vision and Foundation for Career-Connected Pathways** (M
- **Implementing Career Engaged Student Supports** (
- **Bridging Academic Pathways and Careers**

## **EdSights**

As mentioned in our last Advisory Board meeting, we have recently subscribed to EdSights, an education technology company that helps colleges and universities improve student success and retention through AI-powered, text-based communication and support. We are aiming to launch on January 21<sup>st</sup>.

## **New Hire (Rehire)**

We are pleased to announce that Ingrid Goldstein has rejoined our team as our Student Enrollment Specialist. Ingrid is a graduate of Los Alamos High School and earned an AA in Pre-Business Administration here at UNM LA. She then went on to earn a BBA in Business Management from Northern New Mexico College. We are thrilled to have her back on our team!

## **Upcoming**

**Welcome Back Day** will take place on January 28<sup>th</sup>. The event will take place in the Student Center in Building 2 from 10 am to 2 pm. Students can enjoy cocoa and cookies while learning about campus resources and support services.

**CIC Meet & Greet** will take place on January 28<sup>th</sup> as well. The event will take place in building 2, Room 230 from 11:30 am to 12:30 pm. Students will be treated to pizza while they meet with local businesses offering internships during our spring semester.