



**Advisory Board Meeting  
Monday, September 8, 2014  
5:30 p.m., Wallace Hall**

<b>Minutes</b>
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**1. Call to Order; Confirmation of a Quorum**

At 5:33 p.m., Steve Boerigter, Chairperson, called the meeting to order and provided brief opening remarks.

**2. Board Members Present:**

Stephen Boerigter  
Michelle Hall  
David Sutton

**Staff & Visitors Present:**

Wynn Goering, CEO  
Cindy Rooney, Dean of Instruction  
Kay Willerton, Associate Dean of Instruction  
Lisa Wismer, Director, Business Operations  
Gayle Burns, Manager Business Services  
Vint Miller, Public Relations  
Kathryn Vigil, Student Enrollment Director  
Elizabeth Rademacher, Academic Student Success Manager  
Valida Dushdurova, Research and Information Manager  
Cindy Leyba, Operations Manager, Bachelor and Graduate Programs  
Monique Morin, Computer Science Faculty  
Tom Neale, Interim Director, UNM Real Estate  
Tris DeRoma, LA Monitor

**3. Approval of Advisory Board Meeting Minutes**

No changes were recommended. Approval moved/seconded by Hall/Sutton. Motion carried.

**4. Introduction of Visitors:**

Tris DeRoma  
Tom Neale

**5. Tour of Science Labs**

Dawn Venhaus, chair of UNM-LA's Department of Science and Engineering, and Lisa Wismer showed board members and guests the newly renovated teaching laboratories for

biology and chemistry. The renovations cost approximately \$500,000 and were funded by UNM-LA's share of the 2012 New Mexico State Bond for Higher Education. Best practices in teaching and laboratory safety guided the design for these spaces.

## **6. Public Comment**

There was no public comment.

## **7. Reports**

Written reports were included in board material packets and are part of that public record. In addition, staff provided the following highlights.

### **a. Chief Executive Officer**

Dr. Goering expressed his appreciation for the warm welcome he'd received from staff, faculty, and community members in Los Alamos. He also spoke about the role of the Advisory Board, noting that in his view the statutory description of the local board's role being "advisory to the Board of Regents" was in fact its proper focus. Through its strategic recommendations, and formal approval of annual budgets, the local board in effect presents the board of regents with direction on what UNM's community college in Los Alamos should be.

### **b. Dean of Instruction**

Dr. Rooney noted that UNM-LA's enrollment was up despite budget constraints that forced us to reduce the number of classes offered. New programs that are beginning to attract students include Emergency Medical Services, IT with Cybersecurity, and Robotics.

### **c. Director of Business Operations**

Lisa Wismer and Gayle Burns reviewed the key elements in the FY 14 "Report of Actuals" required by UNM and HED.

### **d. Bachelor and Graduate Programs**

Cindy Leyba gave an update on Extended Learning. EL is hosting an MPA advisement session on September 9, 2014, with Gene Henley from the School of Public Administration. She is also working with a new engineering committee on course rotation.

## **8. Strategic Plan Update**

Dr. Goering outlined the proposed Strategic Plan update presented in the board packet. Based on the mission and values of the current plan, it proposes a set of strategic priorities for FY 15, including resolution of the housing issue, new

programming at the bachelor's and master's level, enrollment planning for the branch, developing new revenue streams, and sharpening UNM's brand and marketing. Board members spoke in favor of the plan but no formal vote was taken.

**9. Next Meeting:**

Next meeting was noted as November 17, 2014 at 5:30 p.m.

**10. Vote to close meeting and proceed into Executive Session (7:55pm).**

**11. Vote to re-open meeting (8:55).**

**12. Adjournment (8:55).**

*Approved by the UNM-LA Advisory Board on November 17, 2014  
Anne Lantrip, Recording Secretary*