



**Advisory Board Meeting
Monday, November 7, 2022
5:30 pm, Lecture Hall, Bldg. 2**

DRAFT

AGENDA

1. Call to Order and Confirmation of a Quorum

Alissa Grissom called the meeting to order at 5:31 p.m.

2. Routine Business – *Board Action Items*

a. Adoption of Agenda

- i. Motion made by Laura Burrows to approve the Agenda. Seconded by David Hanson.
Motion passed.

b. Approval of Advisory Board Meeting Minutes-September 12, 2022 (Attachment A)

- i. Motion made by Laura Burrows to approve the Minutes. Seconded by David Hanson.
Motion passed.

3. Public Comment - None

4. Introduction of Visitors

Jocelyn Warner

David Hampton

5. Presentations by the Executive Team

(Details to highlighted items can be found in the Advisory Board Packet)

a. Chancellor (Attachment B)

- i. Held our first College Council meeting. The College Council's government structure will create better communication and transparency on campus.
- ii. Unveiling of Lobo Sculpture, Grand Re-opening of the Learning Resource Center and Academic Support Center.
- iii. Nice Celebration of Life for Bill Gilson. It was a nice turnout and great to hear the stories of experiences with him.

b. Dean of Instruction (Attachment C)

- i. Faculty hiring is ramping up with 3 replacement positions, including 1 full time tenure track position in Engineering, soon to be posted.

- ii. Increasing enrollment efforts, we have added 6 courses starting in mid-October and 3 intersession classes starting in December.
 - iii. Registration for Spring semester opened today.
 - iv. Community Education has added 4 new classes now that we have new staff member over that area.
 - v. Continue to build out the Bachelors of Science Mechanical Engineering capabilities and revamping other programs
 - 1. BSME program will be adding new equipment and software to their lab rooms.
 - vi. \$481,000 was awarded to transform the Healthcare and Skilled trades workforce pipelines. Primarily in the areas of EMS and Welding.
 - vii. NEST program is back on track. There were delays due to personnel changes. The first cohort will receive their certificate and graduate in the spring.
 - viii. New Constitution for faculty “Faculty Governance. This new form will allow more flexibility in the governance system.
 - ix. Further discussion was had on community education and marketing.
- c. Director of Student Services (Attachment D)
- i. Staffing positions in Student Services will be posted soon.
 - ii. Engaged in recruitment activity and fall enrollment is the second highest that we’ve had in recent history. We want to keep the momentum going into the Spring.
 - iii. Collaborating with the Department of Instruction and Division Chairs to review curriculum to better understand programs and eliminate roadblocks to completion of degrees.
- d. Director of Business Operations (Attachment E)
- i. Bob Harmon reviewed recent job posting activity for the UNM Los Alamos campus and recent new hires for Business Operations.
 - ii. IT server is on site and installed. We are waiting on main campus to configure in January/February of next year.
 - iii. The FY23 projected year-end spending activity will occur in January 2023. The results of the activity will be shared with the board at the March 2023 meeting.
 - iv. Completed Report of Actuals and submitted the report to HED. We will see some movement on Revenue once the Mil Levy funds are received in December/January and again in May/June.

6. Future Agenda Items for Advisory Board Meetings

- a. Diversity, Inclusiveness, and Equity. Does UNMLA have a council on that?

i. David to email Mike what he would like to hear more about.

7. Next Meeting

a. Next Regular Meeting: January 9, 2023, 5:30, UNM-LA Lecture Hall, Bldg. 2

8. Adjournment: 5:56 pm