



**Advisory Board Meeting
Monday, November 8, 2021
5:30 pm, Wallace Hall**

AGENDA

1. Call to Order and Confirmation of a Quorum
2. Routine Business – *Board Action Items*
 - a. Adoption of Agenda
 - b. Approval of Advisory Board Meeting Minutes-September 13, 2021 (Attachment A)
3. Public Comment
4. Introduction of Visitors
5. Information for the Board
 - a. Update on the Title V Grant (Attachment B)
6. Presentations by the Executive Team
 - a. Chancellor (Attachment C)
 - b. Dean of Instruction (Attachment D)
 - c. Director of Student Services (Attachment E)
 - d. Director of Business Operations (Attachment F)
7. Future Agenda Items for Advisory Board Meetings
8. Next Meeting
 - a. Next Regular Meeting: January 10, 2022, 5:30, UNM-LA Wallace Hall
9. Adjournment



Advisory Board Meeting
Monday, September 13, 2021
5:30 pm, Wallace Hall

DRAFT

MINUTES

1. Call to Order, Confirmation of a Quorum

David Sutton called the meeting to order at 5:37 pm.

Board Members Present:

David Sutton

Laura Burrows

Sheila Schiferl

Michelle Hall arrived at 6:05 pm

UNM LA Staff Present:

Cynthia Rooney, Chancellor

Paul Allen, Dean of Instruction

Bob Harmon, Director Business Operations

Kathryn Vigil, Director of Student Affairs

Irina Alvestad, Associate Dean of Instruction

Sarah Jimenez, Marketing and Communications Representative

Laci Taylor, Executive Assistant to the Chancellor

Visitors Present:

David Hampton, Chuck McCullough, Chris Luccini

2. Routine Business – Board Action Items

a. Adoption of Agenda

- i. Motion made by Laura Burrows to approve the Agenda, motion passed.

b. Approval of Advisory Board Meeting Minutes-May 10, 2021 (Attachment A)

- i. Motion made by Laura Burrows to approve the minutes. Seconded by Sheila Schiferl, motion passed.

c. Annual Review of UNM-Los Alamos By-Laws (Attachment B)

- i. Cindy Rooney provided clarification on bylaw 1120. This section was written prior to the change in the election.
- ii. There was discussion of the bylaws and clarification that the first meeting for newly elected board members is in January following the November election. No changes were made.
- iii. Motion made by Laura Burrows to accept the bylaws as written. Seconded by Sheila Schiferl, motion passed.

d. Annual Review of the Operating Agreement (Attachment C)

- i. The Operating Agreement is in effect through June 30, 2022.
- ii. Motion made by Laura Burrows to approve the Operating Agreement. Seconded by Sheila Schiferl, motion passed.

3. Public Comment

- a. None

4. Introduction of Visitors

- a. Chuck McCullough, Sarah Jimenez, Chris Luccini, David Hampton and Irina Alvestad were introduced to the Advisory Board.

5. Information for the Board

- a. Update on Current Operations (Attachment D)
 - i. UNM-LA returned to a more significant on-campus approach to operations on August 2, 2021.
 - ii. UNM-LA, along with the UNM system has adopted a COVID-19 Vaccine requirement and mask mandate.
 - iii. There was discussion about vaccination percentages for faculty, staff, and students. Detailed information can be found at <https://covid.unm.edu/>.
 - iv. There was discussion about exemptions and compliance in the system for the vaccine mandate.

6. Administrative Reports

(Highlights of items detailed more completely in the Appendices)

- a. Chancellor (Attachment D)
 - i. Cindy Rooney introduced the Dean of Instruction, Paul Allen, and the Marketing and Communications Representative, Sarah Jimenez. Both started working for UNM-LA on June 1.
 - ii. Anne Jarrett has been hired as the Title V Program Manager. There are still vacancies for a Development Specialist, SBDC Director and other Title V positions.
 - iii. UNM-LA continues to build a stronger relationship with the Los Alamos County Council and Los Alamos Public Schools by attending joint meetings on a monthly basis.
 - iv. A subcommittee of the Legislative Finance Committee has been meeting with individuals from higher education regarding potential changes to the funding formula.
- b. Office of Instruction (Attachment E)
 - i. Enrollment was down slightly. Much of the decline came in face-to-face classes with 37% of our courses either fully in person or have an in-person component. The remaining courses are online.
 - ii. UNM-LA celebrated the official launch of the Bachelor's of Science in Mechanical Engineering program on June 7, 2021. The program continues to grow. Dedicated lab space is being developed along with the acquisition of new equipment.
 - iii. For fall 2021 we are running our third cohort of the N3B Nuclear Waste Operator Certificate.
 - iv. The Regional Development Center has awarded UNM-LA with \$35,000 for community education and workforce development.
- c. Student Services (Attachment G)
 - i. Enrollment and student credit hours are down 12% compared to last year. Census date was Friday, September, 10, 2021.
 - ii. The largest decrease in students are from dual credit and non-degree seeking students.
 - iii. This fall there was a decrease in applications and enrollment yield. Student Services is planning to contact students to find out the reasons they chose not to enroll.
 - iv. There is a plan to increase marketing efforts to improve enrollment.
- d. Business Operations (Attachment H)
 - i. Ten UNM-LA staff members are participating in the Remote Work/Telecommuting program.
 - ii. The FY21 Report of Actuals will be submitted to HED on September 15, 2021.
 - iii. Bob Harmon provided an update on the following capital projects: Learning Resource Center, Campus wide Infrastructure and Improvements, and the Workforce Development /Career and Technical Education.
 - iv. A detailed explanation of the categorization of reserves was presented to the Advisory Board.

7. Next Meeting

- a. November 8, 2021 at 5:30 p.m. UNM-LA Wallace Hall

8. Adjournment: 6:45 p.m.

UNM – Los Alamos Advisory Board Report
November, 2021
Title V Grant Report – Anne Jarrett

UNM-LA Pathways to Academic Success and Excellence (PASE) Title V Grant consists of four interrelated components designed to build capacity to help our Hispanic and low-income students succeed.

1. Clarify and strengthen guided pathways to academic and career success.
2. Enhance student support services to help students identify pathways and stay on track.
3. Increase faculty and staff professional development to better support our Hispanic and low income students.
4. Improve our fiscal stability in order to strengthen and create academic and career opportunities for our campus community.

Primary Areas of Focus in the Coming Months

Title V Grant Hiring

Data Analyst An offer has been made to a very skilled candidate and the hiring process is in the final stages.

Online Course Designer – Interviews for the position are completed, a final candidate has been identified, and the next steps in the hiring process are being taken.

Other Positions – Additional steps are being taken to hire other key positions included in the grant.

Enhancing Student Support Services

Financial Literacy Program Development

We are reviewing financial literacy programs that have been developed for students to enhance their understanding of financial obligations related to college costs and own their personal finances. These interactive tools include a variety of modules geared to meet the financial literacy goals outlined in the Title V grant.

Development of Guided Pathways

Faculty and staff are working on enhancing and further developing guided pathways to promote academic and career success.

Presentations to Faculty and Staff

Presentations of Title V grant information and grant initiatives will continue.

Promotion of Matching Funds for Endowment Gifts

We will continue to educate and inform the public that gifts to the endowment are matched by the Title V Grant.

UNM-Los Alamos Advisory Board Report
November 8, 2021
Chancellor's Report

Campus Pandemic Operations Update

We continue to operate with a mask mandate for everyone on campus. We are starting to host non-UNM-LA groups on campus with the understanding that they will follow existing COVID guidelines. We have hosted the Los Alamos Chamber of Commerce, and two groups from Leadership New Mexico.

Vaccinations (or approved exemptions) are mandated for all UNM faculty, staff, and students. The rules also apply for new hires and new students. Our campus had one adjunct faculty member resign due to a combination of factors, including a reluctance to comply with the vaccine (or exemption) requirements. Information on the current status of vaccinated faculty, staff and students is available at <https://covid.unm.edu/>.

Title V Grant

Thank you to Anne Jarrett for her leadership and presentation on the Title V grant. We meet weekly to discuss issues and progress, and the oversight committee meets monthly. While Anne continues to work with others to coordinate various aspects of the grant, Dr. Rooney will be focusing on some specific initiatives related to the endowment match opportunity during November.

Title V Endowment Match

As mentioned previously, one of the goals of the Title V grant is to “improve our fiscal stability in order to strengthen and create academic and career opportunities for our campus community.” Specifically, the grant will provide matching funds for up to \$250,000 over the period of the grant for donations made to the UNM-LA Endowment. We are trying to hire a Development Director to assist with various fundraising opportunities, but we have decided to promote the endowment match during November to various audiences. These include a press release; an announcement in the LANL newsletter as a spotlight on giving; combined efforts with Los Alamos Community Foundation; collaborations with the UNM Foundation; and conversations with key groups, such as the UNM-LA Advisory Board, UNM-LA Executive Council, and a few other potential leads. The goal is to encourage donations to the UNM-LA endowment during November and December of this year.

Update on Staffing and Hiring in Grant Related Areas

- We are very pleased that Anne Jarrett has taken over the responsibilities of coordination for our Title V grant. Her extensive background, experience with grants, and ability to collaborate have already been appreciated since she started on September 13.
- We have a verbal acceptance from a candidate for the .5 FTE data analyst position for the grant. Expected start date will be early November.
- We have identified a preliminary group of candidates to interview for the position of the Director of our Small Business Development Center. Interviews will take place in November.
- We continue our search for the position of a Development Director to raise endowment funds related to the Title V grant and to assist with the pursuit of grant opportunities.
- Several other part-time positions related to the Title V grant, including an Internship Coordinator and a Curriculum coordinator, are in various stages related to posting, recruiting, and interviewing.

Development of Project Management programs for LANL

We continue to work on a collaborative proposal with LANL, UNM Anderson School, and Northern New Mexico College to deliver certificates and degrees at various academic levels related to Project Management and Project Controls. This is an identified workforce need for LANL and others in the area. An information session will be held for students specifically interested in this program in mid-November.

Legislative Update

The various higher education organizations continue to work on developing a coordinated list of requests for the 2022 legislative session. Also, UNM-LA will be advocating for additional capital funding for the capital requests we presented at the 2021 summer hearings, as well as a few other specified items.

Dr. Rooney and Dr. Allen attended the Legislative Finance Committee (LFC) meeting in October dealing with dual credit, Certificate programs, and enrollment. The next LFC meeting for institutions of higher education will be in December.

Other Items

Dr. Rooney attended the International Economic Development Council (IEDC) Annual Conference in October of 2021 where she received the Institutional Leadership Award which “recognizes a leader of a community institution who has significantly contributed to his or her region in support of economic development.” Dr. Rooney was nominated for the award by the Los Alamos Commerce and Development Corporation (LACDC) who worked with a number of individuals in the community to develop the submitted materials.

Thank you to Michelle Hall, David Sutton, and Shelia Schiferl who are completing their service on the UNM-LA Advisory Board. We appreciate your commitment to our campus, and respect your individual decisions not to run for reelection this year.

The election for UNM-LA Advisory Board members was held on November 2. The three newly elected members will be sworn in for service at our next meeting in January 2022. In the past, we met with individual board members after they were elected (typically only one new board member each election), but with three new advisory board members, the executive team is considering an orientation meeting for the newly elected members in either mid-December or early January.

UNM-Los Alamos Advisory Report
November 8, 2021
Dean of Instruction

Administrative Changes

- Dr. Peninah Wolpo has been selected as Division Chair of Fine Arts, Humanities, and Social Sciences. Dr. Wolpo has been teaching history, classics, and First Year Experience courses since 2019. Her start date was November 1.
- Kateri Morris, Office of Instruction Administrator, resigned her position in October. The Office of Instruction is conducting a search for an Assistant to the Dean, an executive-level administrative assistant position.

Faculty/Staffing Changes:

- Dr. Michael McNaughton has been granted Emeritus Lecturer III status by the University of New Mexico, following his retirement in July, with all the rights and privileges accorded thereby.
- We have postponed replacement faculty hires this fall and will instead conduct searches in time to hire new faculty by Fall 2022. Until then we are staffing programs with Adjunct Instructors.

Scheduling/Enrollments

- The Spring schedule is finalized, and registration is now open. We will again offer a mix of in-person, online, and hybrid (mixed online and in-person) courses to meet student needs. We are in the process of finalizing the hiring of adjunct faculty.

Online Instruction

- The Office of Instruction is working with the Business Office to test and order new classroom technologies that will enhance both in-person and online instructional capabilities.
- Blackboard to Canvas Migration that was reported out in the September Board meeting has been placed on hold temporarily by UNM main campus because of insufficient resources. Roll out is now expected during the summer.
- We have renewed our agreement with Quality Matters for the coming year to ensure continued faculty access to design support and online teaching training.

Partnerships and Initiatives

- Dr. Allen attended the **Strategic Doing Summit** on October 6, under the auspices of the Regional Development Corporation, to participate in the establishment of a Workforce and Academic Development Network of higher ed institutions, employers, and other community partners. The goal of the summit and our subsequent work is the establishment of education and training pipelines for workers interested in construction trades jobs in Northern New Mexico.
- We were not able to conduct a third cohort of the N3B Nuclear Waste Operator Certificate Fall semester, but are on track for NWO and Radiation Control Technology certificate courses in spring semester.
- The Office of Instruction continues to work with Los Alamos High School to strengthen, streamline, and make more clear the dual credit connections between our two institutions. We are in the preliminary stages of a new Memorandum of Understanding between UNM-LA and LAHS.
- Dr. Nicole Lloyd-Ronning has developed a 60-hour scientific research bridge workshop series for students interested in interning at the Los Alamos National Laboratory, to be coordinated through our existing Community Internship Collaboration (CIC).

Faculty Union Updates

- In accordance with the Collective Bargaining Agreement, we are continuing work on Faculty Workload standards. Timeline for completion is mid-Spring 2022.

Faculty Professional Activities

- Several members of the faculty and staff attended the Hispanic Association of Colleges and Universities (HACU) 35th Annual Conference from October 26-28.

Other

- The Office of Instruction and Faculty Leaders are currently developing a strategic plan for Academic Affairs. As part of this process, we will be working on Guided Pathways designed to make clear to students who have not chosen a major, the exact steps and courses necessary to get from developmental English and Math, through general education requirements, to certificate or Associate's degree completion in the quickest possible time and with the most options for continued work at the end of the path.
- The Office of Instruction collaborated on completion of an inventory of approved degrees at UNM-LA for HED.
- The Office of Instruction continues to work with the Marketing Office to update all instructional websites.
- The Office of Instruction requested HEERF funds for instructional technology upgrades.

**UNM – Los Alamos Advisory Board Report
November 8, 2021
Student Services Report**

Students and UNM Required COVID Vaccination Policy

In response to the UNM system wide mandate on required COVID-19 vaccination, we have been continuously engaged in providing information to students and assisting them in becoming compliant. We fielded many questions about the policy and procedures for various scenarios. By September 30, students were required to provide either documentation of full vaccination or documentation supporting a request for a religious, medical, or limited remote learning exemption. Dual Credit high school students were exempt from the requirement although we encouraged them to also submit documentation.

Many students followed through early but in the first week of September, we still had 123 students who were identified as “not-compliant” because they had either not uploaded their vaccine information or requested an exemption. We started contacting them by email, phone, and text to notify them of the requirement and encourage their action. We repeated these communications throughout September and by the September 30 deadline, we had 7 students who remained as not compliant. We visited their classes and contacted their instructors and determined that these students, in addition to not being reachable, were also no longer engaged or participating. These 7 students will be administratively disenrolled on or after November 5. Thirteen students were reviewed and approved for exemptions. They are submitting weekly COVID tests through a verification portal. Over 97.7% of our students are confirmed vaccinated or exempt and compliant.

Processes are being put in place to continue implementation of the administrative mandate for the Spring 2022 semester. More information on the policy and processes can be found at <https://bringbackthepack.unm.edu/>

Enrollment Initiatives

Registration for the Spring 2022 semester opens on November 8. Student Services staff are engaged with students in schedule planning.

Recruitment - Student Services has also been engaged in both in-person and remote recruitment activity. We are finally able to participate in face-to-face college fairs and provide small group presentations which we have been doing through September and October. We are considering possibilities for bringing groups of students to campus in the Spring to help support new freshman enrollment for Fall 2022. We are also coordinating with the marketing representative on various initiatives to encourage new enrollment of other populations.

Scholarship Luncheon

In October we hosted a Scholarship Luncheon to recognize 16 students who were awarded scholarships for the 2021 year. We served lunch to the students and their guests and recognized and thanked the scholarship donors. Student Government sponsored the lunch. Over the past ten years, the UNM-LA scholarship program has awarded over \$500 million to UNM-LA students.

Professional Clothing Closet/Food Pantry

Several years ago, when we had grant funding through the Accelerate Technical Training and Job Placement Program, one of the initiatives was to have a professional clothing closet where students could access professional clothing for interviews and other career opportunities. We received generous donations and have been able to maintain an assortment of clothing for students. We recently designated some space on campus to join the clothing closet with a food pantry. The staff in Student Services keeps food items on hand for students but we have not had an official presence or space for students to access food. We hope to make some other personal need items accessible there as well and officially open the space for the start of the Spring semester.

Career Center

We submitted a funding proposal to the Triad Small Grant program to create a Career Center at UNM-LA. The grant was for \$5000 and was awarded in June. The funding will allow us to consolidate some of the career development work that we are already doing to a physical space in the Learning Resource Center. Students will be able to utilize software for career exploration and job searching. They will learn about workshops, hiring events and job fairs, and access various other resources in the space.

Title V and Professional Development

Various staff from Student Services have been engaged in professional development in September and October. Several individuals have participated in the Hispanic Association of Colleges and Universities (HACU) Annual Conference, the National Symposium on Student Retention, the Rocky Mountain Association of College Registrars and Admission Officers Annual Conference (RMACRAO), the UNM Advisor Institute, and the UNM Diversity Summit.

We also invited representatives from UNM Office of Compliance, Ethics, and Equal Opportunity to provide training on the Clery Act and other general campus safety issues.

Transfer Day

On October 13 we hosted the bi-annual Transfer Day. UNM-LA students were scheduled for 20-minute appointments with advisors from UNM Anderson School of Management, College of Arts and Sciences, and College of Engineering. They met with students in Student Services offices and utilized our spaces to do transfer and degree planning and provide transitional resources. The appointments were booked throughout the day and the feedback from both students and advisors was positive.

In conjunction with the scheduled appointments, we organized a tabling transfer fair that took place in the Student Center. Representatives were available from UNM-Albuquerque, New Mexico Highlands University, New Mexico State University, New Mexico Tech, and Northern New Mexico College.

UNM-Los Alamos Advisory Board Report
November 8, 2021
Business Operations

Business Operations Updates

- Completed the FY21 year-end process.
- Completed the FY21 Report of Actuals review process.

Capital Projects Update

Building 7 Learning Resource Center Renovation - \$625,000

- Past Timeline Events:
 - December 2019 - Architectural and Engineering design request for quotation
 - January 2020 – Selection of Architectural and Engineering Firm
 - February 18, 2020 – Design Kick-off Meeting
 - March 6, 2020 – UNM-Los Alamos team to visit UNM Zimmerman and CNM West libraries
 - April 2020 – Architectural/Engineering firm drafted a preliminary design
 - August 2020 – Ad-hoc committee formation/Final design developed
 - September 2020 – Stucco and window replacement on Building 7 – West wall
 - October - December 2020 – Board of Regents, HED, and State Board of Finance approvals
- Current and Future Timeline Events:
 - August - December 2021 – Construction
 - January 2022 - Occupancy

Campus wide Infrastructure and Improvements (Classrooms) - \$937,500

- Past Timeline Events:
 - August 2020 – Temporary timeline developed
 - August 2020– Ad-hoc committee identified
 - August 2020 – Obtaining quotes for ceiling grids, flooring, painting, and lighting
 - September 2020 – Ad-hoc committee meeting
 - August 2021 – Architectural and ADA evaluation studies completed
- Current and Future Timeline Events:
 - December 2021 – Ad-hoc committee meets
 - December 2021 - March 2022 – Finalize plans and start approval process
 - April 2022 – Construction begins
 - October 2022 - Occupancy

Los Alamos Workforce Development/Career Technical Education - \$2,125,000

- Past Timeline Events:
 - February 2021 – Project Scoping Report completed
 - May 2021 – RFP out for Architectural/Engineering design services
 - August 2021 – Vigil & Associates selected for Architectural/Engineering design services
- Current and Future Timeline Events:
 - October 2021 – February 2022 - Board of Regents, HED, and State Board of Finance approvals
 - April 2022 – 95% Construction documents completed
 - June 2022 – Construction begins
 - February 2023 – Occupancy

FY21 Report of Actuals

The summary exhibits from the FY21 Report of Actuals are generated from a UNM reporting application. Exhibit 1 is a summary of Current and Plant funds (includes all funds of the organization). The first section focuses on revenues and beginning balances to identify available funds. The second section focuses on expenditures, net transfers, and ending balances. The totals on the pages balance, as they should. Exhibit 2 provides additional detail for the Instruction and General fund.

Key items:

- 1) Focus on the unrestricted columns. Restricted budgets are established with budgets large enough to maintain budget authority until actual grants and their budgets are received, therefore the budget may exceed actuals.
- 2) Looking at Exhibit 2, actual revenues were over budget by \$257,937; actual expenditures were under budget by \$611,752.
- 3) Looking at Exhibit 2, actual State Appropriations revenue matched budget and actual Local Appropriations revenue exceed the budgeted amount by \$85,196.

The full Report of Actuals for UNM-LA was submitted to HED and the UNM Budget Office on September 15, 2021 as required.

- Exhibit 1 – Summary of Current and Plant Funds
- Exhibit 2 – Summary of Instruction and General

Financial Information (FY22) as of September 30, 2021

Included in your package are the exhibits listed below to help illustrate the first quarter review of the Instruction and General (I&G) fund for FY22.

- Exhibit 3 – I&G – Revenue Summary as of 9/30/2021
- Exhibit 4 – I&G – Expenditure Summary as of 9/30/2021
- Exhibit 5 – 5 year comparison of I&G September data – Revenues/Expenditures/Transfers
- Exhibit 6 – 5 year comparison of I&G September data – Revenue Summary – Actual Dollars
- Exhibit 7 – 5 year comparison of I&G September data – Expenditure Summary – Actual Dollars

Revenues as of 9/30/2021 are at 4% of total revised Budgeted annual revenues. Expenditures as of 9/30/2021 are at 19% of revised total budgeted annual expenditures. The decline in actual revenue to date is due to a large transfer (\$737,500) from Reserves to Building Renewal and Replacement (BR&R) for capital project matching and low local appropriation receipts. Transfers and changes in reserves are an integral part of the process used to balance I&G revenue.

**Exhibit 1 - UNM LOS ALAMOS Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2021	
		Budget 2021		Budget 2021		Actuals 2021	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	4,627,968	486,500	4,285,814	486,500	4,543,750.88	59,402.00
	Student Social and Cultural Ex 15	50,250	0	50,250	0	55,261.10	.00
	Research Ex 16	0	0	0	0	.00	7,238.00
	Public Service Ex 17	15,000	541,157	15,000	541,157	12,575.00	311,150.00
	Student Aid Ex 19	6,650	0	6,650	0	12,830.61	.00
	Auxiliaries Ex 20	101,000	0	101,000	0	60,220.80	.00
Subtotal Current Funds		4,800,868	1,027,657	4,458,714	1,027,657	4,684,638.39	377,790.00
TOTAL Revenues		4,800,868	1,027,657	4,458,714	1,027,657	4,684,638.39	377,790.00
Beginning Balance	Instruction and General	1,450,138	0	1,873,350	0	1,873,350.04	.00
	Student Social and Cultural Ex 15	16,292	0	18,526	0	18,525.65	.00
	Public Service Ex 17	95,800	0	144,041	0	144,040.87	.00
	Student Aid Ex 19	115,407	0	119,527	0	119,526.76	.00
	Auxiliaries Ex 20	526,734	0	695,241	0	695,240.74	.00
	Subtotal Current Funds	2,204,371	0	2,850,685	0	2,850,684.06	.00
TOTAL Beginning Balance		2,204,371	0	2,850,685	0	2,850,684.06	.00
Total Available	Instruction and General	6,078,106	486,500	6,159,164	486,500	6,417,100.92	59,402.00
	Student Social and Cultural Ex 15	66,542	0	68,776	0	73,786.75	.00
	Research Ex 16	0	0	0	0	.00	7,238.00
	Public Service Ex 17	110,800	541,157	159,041	541,157	156,615.87	311,150.00
	Student Aid Ex 19	122,057	0	126,177	0	132,357.37	.00
	Auxiliaries Ex 20	627,734	0	796,241	0	755,461.54	.00
Subtotal Current Funds		7,005,239	1,027,657	7,309,399	1,027,657	7,535,322.45	377,790.00
TOTAL Total Available		7,005,239	1,027,657	7,309,399	1,027,657	7,535,322.45	377,790.00

**Exhibit 1 - UNM LOS ALAMOS Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2021	
		Budget 2021		Budget 2021		Actuals 2021	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	4,528,525	486,500	4,258,751	486,500	3,647,000.03	59,402.00
	Student Social and Cultural Ex 15	10,250	0	10,250	0	8,154.98	.00
	Research Ex 16	0	0	0	0	.00	7,238.00
	Public Service Ex 17	51,307	541,157	51,307	541,157	17,042.28	311,150.00
	Student Aid Ex 19	62,919	0	70,548	0	44,611.00	.00
	Auxiliaries Ex 20	401,000	0	338,500	0	53,314.90	.00
Subtotal Current Funds		5,054,001	1,027,657	4,729,356	1,027,657	3,770,123.19	377,790.00
TOTAL Expenditures		5,054,001	1,027,657	4,729,356	1,027,657	3,770,123.19	377,790.00
Transfers	Instruction and General	(132,539)	0	(132,539)	0	(132,539.00)	.00
	Student Social and Cultural Ex 15	(40,000)	0	(40,000)	0	(40,000.00)	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Student Aid Ex 19	51,219	0	58,848	0	58,745.98	.00
	Auxiliaries Ex 20	0	0	(62,500)	0	(62,500.00)	.00
	Subtotal Current Funds	(121,320)	0	(176,191)	0	(176,293.02)	.00
TOTAL Transfers		(121,320)	0	(176,191)	0	(176,293.02)	.00
Ending Balance	Instruction and General	1,417,042	0	1,767,874	0	2,637,561.89	.00
	Student Social and Cultural Ex 15	16,292	0	18,526	0	25,631.77	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	59,493	0	107,734	0	139,573.59	.00
	Student Aid Ex 19	110,357	0	114,477	0	146,492.35	.00
	Auxiliaries Ex 20	226,734	0	395,241	0	639,646.64	.00
Subtotal Current Funds		1,829,918	0	2,403,852	0	3,588,906.24	.00
TOTAL Ending Balance		1,829,918	0	2,403,852	0	3,588,906.24	.00
Total Expenditures, Transfers and Balances		7,005,239	1,027,657	7,309,399	1,027,657	7,535,322.45	377,790.00

**Exhibit 2 - UNM LOS ALAMOS Campus
Summary of Instruction and General**

		Original		Revised		Actuals 2021	
		Budget 2021		Budget 2021		Actuals 2021	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	1,038,648	0	859,552	0	976,940	0
	STATE APPROPRIATIONS	2,027,200	0	1,824,372	0	1,824,372	0
	LOCAL APPROPRIATIONS	1,475,000	0	1,475,000	0	1,560,196	0
	FEDERAL GRANTS AND CONTRACTS	0	475,000	87,040	475,000	88,339	55,274
	STATE GRANTS AND CONTRACTS	2,000	11,500	1,000	11,500	10,383	4,128
	SALES AND SERVICES	50,000	0	10,000	0	0	0
	OTHER SOURCES	35,120	0	28,850	0	83,521	0
Total Revenues		4,627,968	486,500	4,285,814	486,500	4,543,751	59,402
Beginning Balance	RESERVES	1,450,138	0	1,873,350	0	1,873,350	0
Total Available		6,078,106	486,500	6,159,164	486,500	6,417,101	59,402
Expenditures	INSTRUCTION	1,676,410	450,000	1,549,534	450,000	1,174,177	51,641
	ACADEMIC SUPPORT	726,254	10,500	682,825	10,500	642,268	0
	STUDENT SERVICES	599,162	12,500	554,299	12,500	510,858	9,247
	INSTITUTIONAL SUPPORT	1,115,678	13,500	1,081,127	13,500	962,984	(1,486)
	OPERATION AND MAINTENANCE OF PLANT	396,286	0	390,966	0	356,712	0
Total Expenditures		4,513,790	486,500	4,258,751	486,500	3,646,999	59,402
Transfers (IN) or OUT	TRANSFERS	132,539	0	132,539	0	132,539	0
Ending Balance		1,431,777	0	1,767,874	0	2,637,563	0

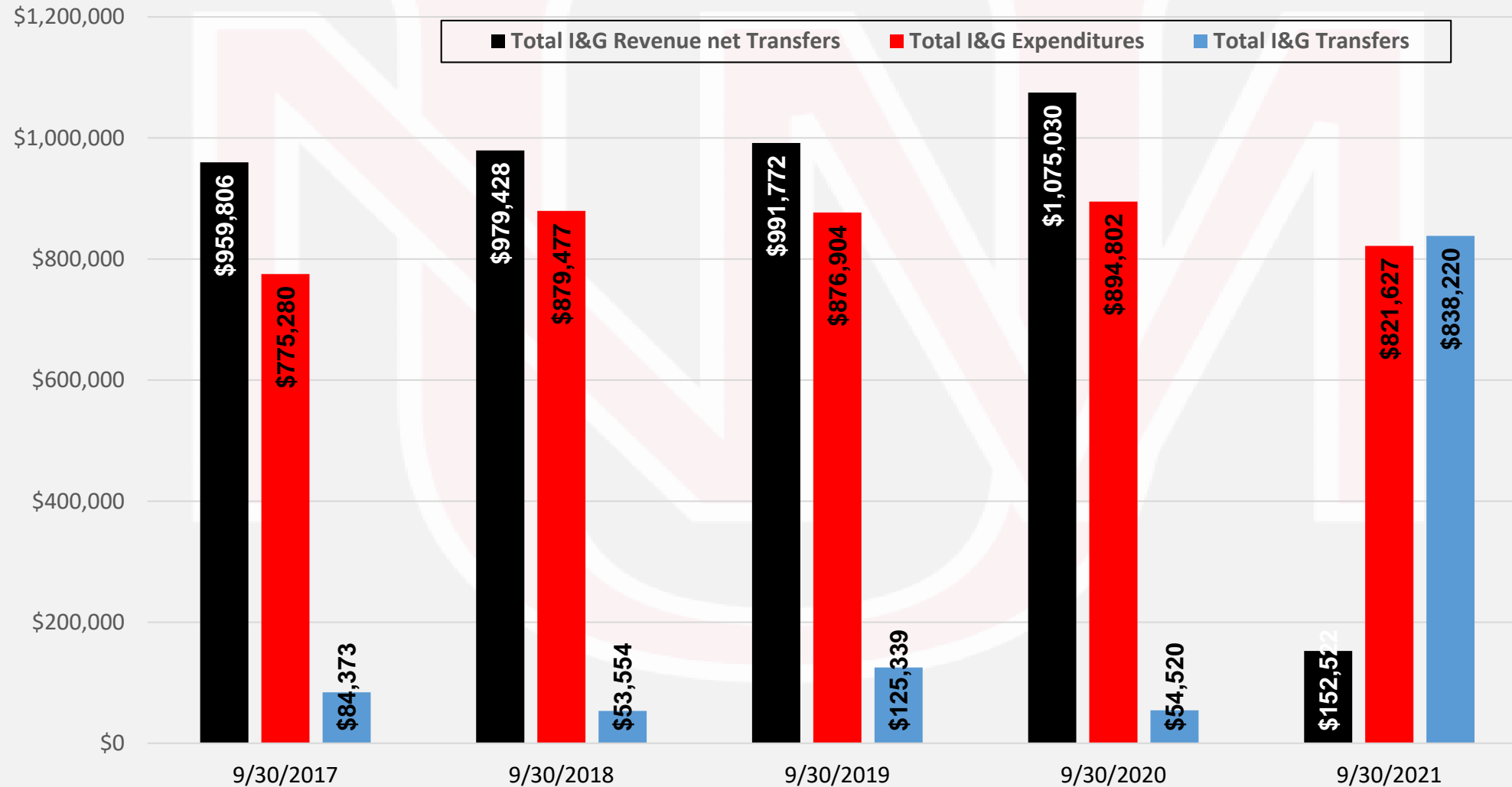
**University of New Mexico Los Alamos
Instruction and General
Revenue Summary
9/30/2021**

	Original Budget	Revised Budget	Actuals as of 9/30/2021	Over (Under)	% Realized
Tuition					
Summer	\$ 98,100	\$ 98,100	\$ 68,552	\$ (29,548)	69.88%
Fall	\$ 430,560	\$ 430,560	\$ 381,733	\$ (48,827)	88.66%
Spring	\$ 452,400	\$ 452,400	\$ -	\$ (452,400)	0.00%
Dual Credit (Summer, Fall, Spring)	\$ (152,200)	\$ (152,200)	\$ (35,436)	\$ 116,765	23.28%
Total Tuition	\$ 828,860	\$ 828,860	\$ 414,850	\$ (414,010)	50.05%
Fees					
Late Registration Fees	\$ 4,000	\$ 4,000	\$ 1,590	\$ (2,410)	39.75%
Course/Curriculum Fees	\$ 120,121	\$ 120,121	\$ 50,286	\$ (69,835)	41.86%
Print Management Fee	\$ 14,000	\$ 14,000	\$ 7,910	\$ (6,090)	56.50%
Library Fines	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Usage	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)	0.00%
Misc Fees	\$ -	\$ -	\$ 15	\$ 15	-
Course Change Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Total Fees	\$ 153,121	\$ 153,121	\$ 59,801	\$ (93,320)	39.05%
Total Tuition and Fees	\$ 981,981	\$ 981,981	\$ 474,651	\$ (507,330)	48.34%
State Appropriation (w/High Skills allocation)	\$ 1,928,200	\$ 1,928,200	\$ 468,750	\$ (1,459,450)	24.31%
Local Appropriation	\$ 1,500,000	\$ 1,500,000	\$ 17,675	\$ (1,482,325)	1.18%
Other Sources for Instruction and General					
Community Education	\$ 28,973	\$ 28,973	\$ 1,136	\$ (27,838)	3.92%
Other	\$ 63,000	\$ 63,000	\$ 28,530	\$ (34,470)	45.29%
Total Instruction and General Revenue	\$ 4,502,154	\$ 4,502,154	\$ 990,742	\$ (3,511,412)	22.01%
Total Instruction and General Transfers	\$ (890,319)	\$ (890,319)	\$ (838,220)	\$ 52,099	94.15%
Total I&G Revenue net Transfers	\$ 3,611,835	\$ 3,611,835	\$ 152,522	\$ (3,459,313)	4.22%

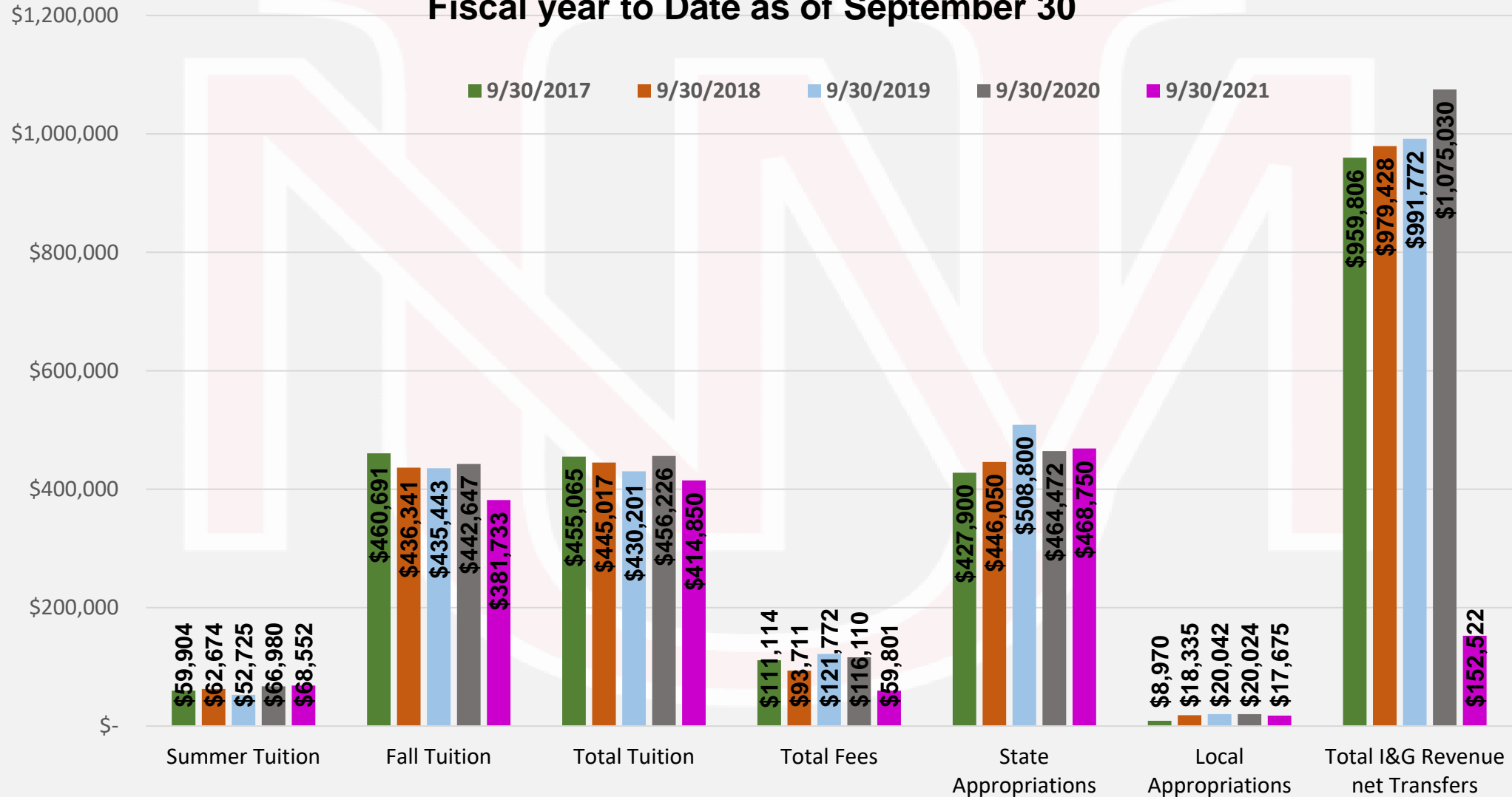
University of New Mexico Los Alamos
Instruction and General
Expenditure Summary
9/30/2021

	Original Budget	Revised Budget	Actuals as of 9/30/2021	Budget Balance	% Expended
Instruction Expenditures					
Academic Instruction	\$ 588,728	\$ 710,552	\$ 119,748	\$ 590,804	16.85%
Course/Curriculum	\$ 23,186	\$ 23,186	\$ 2,596	\$ 20,590	11.20%
Vocational/Technical Instruction	\$ 425,353	\$ 304,755	\$ 9,616	\$ 295,139	3.16%
Course/Curriculum	\$ 20,246	\$ 20,246	\$ 841	\$ 19,405	4.15%
Summer Session	\$ 78,793	\$ 78,793	\$ 43,318	\$ 35,475	54.98%
Community Education	\$ 75,373	\$ 76,147	\$ 3,870	\$ 72,277	5.08%
Fringe Benefits	\$ 226,200	\$ 226,200	\$ 45,552	\$ 180,648	20.14%
Total Instruction	\$ 1,437,879	\$ 1,439,879	\$ 225,540	\$ 1,214,339	15.66%
Academic Support Expenditures					
Libraries	\$ 142,875	\$ 142,875	\$ 42,475	\$ 100,400	29.73%
Academic Administration	\$ 424,241	\$ 424,241	\$ 97,853	\$ 326,388	23.07%
Course/Curriculum	\$ 50,889	\$ 50,889	\$ 11,605	\$ 39,284	22.80%
Fringe Benefits	\$ 145,900	\$ 145,900	\$ 42,911	\$ 102,989	29.41%
Total Academic Support	\$ 763,905	\$ 763,905	\$ 194,844	\$ 569,061	25.51%
Student Services Expenditures					
Student Services Administration	\$ 185,319	\$ 185,319	\$ 40,549	\$ 144,770	21.88%
Counseling and Career Guidance	\$ 80,125	\$ 80,125	\$ 3,047	\$ 77,078	3.80%
Financial Aid	\$ 38,156	\$ 38,156	\$ 7,738	\$ 30,418	20.28%
Student Records	\$ 146,553	\$ 146,553	\$ 28,557	\$ 117,996	19.49%
Fringe Benefits	\$ 118,700	\$ 118,700	\$ 23,279	\$ 95,421	19.61%
Total Student Services	\$ 568,853	\$ 568,853	\$ 103,170	\$ 465,683	18.14%
Institutional Support Expenditures					
Executive Dir Office	\$ 263,081	\$ 263,081	\$ 48,635	\$ 214,446	18.49%
Business Operations	\$ 305,211	\$ 305,211	\$ 66,162	\$ 239,049	21.68%
Course/Curriculum	\$ 20,800	\$ 20,800	\$ -	\$ 20,800	0.00%
Logistics	\$ 273,691	\$ 271,691	\$ 58,375	\$ 213,316	21.49%
Community Relations	\$ 79,029	\$ 79,029	\$ 11,930	\$ 67,099	15.10%
Fringe Benefits	\$ 222,100	\$ 222,100	\$ 53,064	\$ 169,036	23.89%
Total Institutional Support	\$ 1,163,912	\$ 1,161,912	\$ 238,165	\$ 923,747	20.50%
Physical Plant Expenditures					
Custodial	\$ 275,266	\$ 275,266	\$ 41,016	\$ 234,250	14.90%
Utilities and Risk Management	\$ 100,520	\$ 100,520	\$ 9,497	\$ 91,023	9.45%
Fringe Benefits	\$ 39,000	\$ 39,000	\$ 9,394	\$ 29,606	24.09%
Total Physical Plant	\$ 414,786	\$ 414,786	\$ 59,908	\$ 354,878	14.44%
Total Instruction and General Expense	\$ 4,349,335	\$ 4,349,335	\$ 821,627	\$ 3,527,708	18.89%

Instruction and General Consolidated Revenues / Expenditures Fiscal year to Date as of September 30



Instruction and General Revenue Summary – Actual Dollars Fiscal year to Date as of September 30



Instruction and General Expenditure Summary – Actual Dollars Fiscal year to Date as of September 30

