



**Advisory Board Budget Meeting**  
**Wednesday, April 11, 2022**  
**5:30 pm, Lecture Hall, Building 2**

<b>AGENDA</b>
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1. Call to Order
2. Confirmation of a Quorum
3. Routine Business – *Board Action Items*
  - a. Adoption of Agenda
  - b. Approval of Advisory Board Meeting Minutes-February 28, 2022 (Attachment A)
4. Public Comment
5. Introduction of Visitors
6. Information for the Board
  - a. Update on the UNM-LA Chancellor Search
7. New Business
  - a. Overview of FY23 Budget Process (Attachment B)
  - b. FY23 Operating Budget (Attachment C)
8. Budget – *Board Action Items*
  - a. Approval of FY23 Operating Budget
9. Next Meeting
  - a. May 9, 2022 at 5:30 pm UNM-LA Lecture Hall, Building 2
10. Adjournment



**Advisory Board Meeting  
Monday, February 28, 2022  
5:30 pm, Lecture Hall, Building 2**

**DRAFT**

<b>MINUTES</b>
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**1. Call to Order, Confirmation of a Quorum**

Stephen Boerigter called the meeting to order at 5:31 p.m.

**Board Members Present:**

Stephen Boerigter  
Charles McCullough  
Alissa Grissom  
David Hanson (Zoom)

**UNM LA Staff Present:**

Cynthia Rooney, Chancellor  
Paul Allen, Dean of Instruction  
Bob Harmon, Director Business Operations  
Kathryn Vigil, Director of Student Affairs  
Irina Alvestad, Associate Dean of Instruction  
Sandy Jones, Small Business Development Center Manager  
Min Ro, Lecturer III Mathematics, ASC Coordinator  
Susan Schauer, Division Chair, Science, CS, IT, Lecturer II Biology  
Laci Taylor, Executive Assistant to the Chancellor

**Visitors Present:** Dylan Romero

**2. Routine Business – Board Action Items**

- a. Adoption of Agenda
  - i. Motion made by Charles McCullough to approve the Agenda. Seconded by Alissa Grissom, motion passed.
- b. Approval of Advisory Board Meeting Minutes - January 10, 2022 (Attachment A)
  - i. Motion made by Alissa Grissom to approve the minutes. Seconded by Charles McCullough, motion passed.

**3. Public Comment - None**

**4. Introduction of Visitors**

- a. Faculty members Min Ro, Irina Alvestad and Susan Schauer were introduced to the Advisory Board.
- b. Sandy Jones, the new Small Business Development Center Manager for UNM-Los Alamos was introduced to the Advisory Board. She began her position on February 1.

**5. New Business – Board Action Items**

- a. Budget Adjustment Request (BAR) for FY22 (Attachment B)
  - i. Bob Harmon reviewed the differences between the unrestricted and restricted Budget Adjustment Requests.
  - ii. There were three items on the unrestricted BAR that created differences between the original budget and final FY22 revised budget. There were no requests for budget revisions to the restricted funds for FY22.
  - iii. A Motion was made by Charles McCullough to approve the Budget Adjustment Requests. Seconded by Alissa Grissom, motion passed.

**6. Information for the Board**

- a. Update on the UNM-LA Chancellor Search
  - i. The search committee has met via Zoom with the search firm Isaacson Miller.

- ii. The statement of opportunities and challenges was presented to the search committee today with a deadline of March 3<sup>rd</sup> to submit feedback.
- iii. Several days have been set aside in April for reviewing candidates and interviewing the semi-finalists.
- b. Perspectives on the Impact of Covid-19 from Students and Faculty
  - i. Faculty members Susan Schauer and Min Ro presented the opportunities and challenges they faced as instructors during the Covid-19 pandemic.
  - ii. Dylan Romero a UNM-Los Alamos student shared his experience as he navigated online classes during the pandemic.
- c. Enrollment Trends (Attachment C)
  - i. Kathryn Vigil and Paul Allen presented the Enrollment Overview for spring 2022. Topics included headcount, credit hours, full-time and part time enrollment, types of students, enrollment in online classes and ethnicity and minority enrollment.

## **7. Presentations by the Executive Team**

(Highlights of items detailed more completely in the Appendices)

- a. Chancellor (Attachment D)
  - i. The UNM system has elected to keep the mask mandate in place. UNM employees will receive notice prior to the mask mandate being removed.
  - ii. There was discussion about the Legislative session including the opportunity scholarship, raises for employees, minimum wage increase, and the new money that UNM-LA is scheduled to receive. The Governor has until March 9 to take action on the legislation.
  - iii. UNM-LA is currently budgeted to have a \$1.3 million dollar project for the GO bonds and received two smaller capital outlay recommendations of \$150,000 for workforce development classroom renovation and \$200,000 for a refresh of the Building 2 common areas.
  - iv. Nicole Lloyd-Ronning has set up workshops for students to prepare them for research internships with LANL mentors as part of a pilot program funded by the PASE grant.
- b. Office of Instruction (Attachment E)
  - i. Linda Barril was hired as the Instructional Media Specialist. There are currently 7-9 open faculty positions for the fall semester due to resignations and retirements.
  - ii. A dozen late start classes are being offered for students who qualify for the SEED scholarship. The SEED scholarship allows individuals working 20 hours a week or more the opportunity to take up to six credit hours a semester.
  - iii. UNM-LA is partnering with UNM-ABQ to renew and extend their Mellon Partnership Program grant to support the transfer of students to humanities.
  - iv. The Office of instruction received a TRIAD small grant of \$8,000 for the purchase of welding and EMT equipment.
- c. Student Services (Attachment F)
  - i. Two students were awarded the N3B Danny Nichols Scholarship of \$9,000 each and will attend the Waste Management Symposium in March.
  - ii. Taylor Terones was nominated for the Phi Theta Kappa All-USA Academic Team.
  - iii. UNM-LA received \$20,000 from the New Mexico Higher Education Department to start a food pantry and clothing closet on campus for students in need.
  - iv. Graduation is scheduled for Friday, May 13, 2022 at 6:00 pm at the Duane Smith Auditorium
- d. Business Operations (Attachment G)
  - i. The FY23 Budget process started in January and ends in May. There was discussion about the schedule included in the packet.
  - ii. Construction has been completed in the Learning Resource Center. The old furniture and book stacks will be moved back into the library until the new furniture arrives.
  - iii. There was discussion about the Board of Regents meeting scheduled to approve the tuition, fees and salary guidelines prior the UNM-LA Advisory Board special budget meeting.
  - iv. Advisory Board members were invited to meet individually with Cynthia Rooney and Bob Harmon about the FY23 budget prior to the April meeting, if desired.

## **8. Next Meeting**

- a. Special Budget Meeting, April 11, 2022, UNM-LA Lecture Hall, Building 2 (tentative)

## **9. Adjournment: 7:11 p.m.**

## UNM-Los Alamos Advisory Board Report FY23 Budget Process Overview

### Overview of FY23 Budget Process

The UNM-LA Operating budget process was similar to past years. We view the budget as an opportunity for us to align our finances with our priorities. Throughout the process, we have recognized that revenues for FY23 will be slightly increased and there will also be some additional costs to the university. Individuals were encouraged to propose initiatives that align with strategic priorities.

The following outlines the general approach:

- 1) Start with last year's I&G budget and look for areas that might have cost savings.
- 2) Focus on priorities.
  - Our core product: quality education
  - Our core customers: student enrollment, retention, and completion
  - Our greatest assets: attract and retain employees
  - Focus on items that will improve key metrics: growth in degree-seeking students, course completion percentages, retention metrics, graduation rates, number of degrees awarded, number of STEM awards
  - Diversify our revenue streams
- 3) Evaluate requests for additional funding based on the following ideas:
  - Expenditures that generate a measurable return on investment
  - Expenditures that make our campus more efficient and effective

The process was an open and inclusive approach. The budget shells were distributed in early February. Dr. Rooney and Bob Harmon presented an overview of the budget process and initial projections at the UNM-LA Virtual Gathering on February 28. Follow up meetings were held with the Executive Council on March 9. Additional meetings were held with the faculty operations committee.

This year the legislature passed compensation increases of 3% beginning April 1 and 4% beginning July 1. Collective bargaining units will be included in the discussions for the allocation of these raises. The amounts were not fully funded by the legislature, but a priority for the campus will be to fully budget for the compensation increase. Other priorities include:

- Revitalization of the website
- Additional positions for increased FTE for
  - Registrar
  - Maintenance
  - Fiscal Service Tech
  - Contracts and Grants Administrator
  - Learning Resource Center Director
  - Education Support Coordinator

The budgets were developed with no tuition increases based on the approval of the UNM-LA Advisory Board at the January 10, 2022 meeting, and approval by the UNM Regents Finance and Facilities sub-committee on March 22, 2022.



LOS ALAMOS

**Presentation To The Local Advisory Board**

**Fiscal Year 2023 Operating Budget**

**April 11, 2022**



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**UNM-Los Alamos Advisory Board Report  
FY23 Proposed Budget Summary Narrative**

The detailed information for the UNM Los Alamos FY23 Budget has been entered into the UNM Budget computer application. The transfer and upload of that data into the HED reporting format is scheduled to occur later in April. This UNM Los Alamos FY23 Operating Budget presentation includes material developed by UNM Los Alamos and reports from the UNM Budget application. The presentation this year is constructed to balance with both applications.

**FY23 Operating Budget**

- Budget summary pages reflecting Revenue, Transfers, Expenditures, and Non-I&G items that make up the Organization Budget for UNM-LA are presented on pages two and three. The summary pages include the Original FY22 Budget, the Proposed FY23 Budget, and dollar and percentage differences.
- Proposed total unrestricted revenues of \$5,214,488 show an increase of \$458,490 in comparison to the FY22 total revenues of \$4,903,011.
- Instructional and General Net revenue increased \$479,372. The increase is largely due to an increase in state appropriations and a reduction in the transfer to Building Renewal and Replacement (BR&R) for capital project matching.
- The increase in “Other Revenues” are a combination of several factors. “Other Revenues” consists of tuition, fees, mil levy, community education, and interest. The chart below provides additional detail on the changes. For FY23 approximately \$85,000 of the \$105,404 increase in Fees is budgeted use of reserves for computer lab computer, monitor, and keyboard replacements.

	FY22	FY23	Difference
Tuition	\$828,860	\$835,000	\$6,140
Fees	\$96,196	\$201,600	\$105,404
Mil Levy	\$1,500,000	\$1,525,000	\$25,000
Community Ed	\$13,973	\$13,973	\$0.00
Interest	\$25,000	\$35,000	\$10,000
Total	\$2,464,029	\$2,610,573	\$146,554

- Changes to expenditures include decreases in Faculty and Salary Detail, Travel, Communication Charges, Services, Utilities, and Other Expense. Salary Adjustments, Other Salaries, Payroll Benefits, Supplies, Plant Maintenance, Misc. Services, Banner Tax, and Capital Expenditures have increased budgets.
- Pages four through seven are graphs reflecting Sources and Uses of Revenue for Instruction and General and for the entire organization.
- Restricted funding to maintain budget authority to operate grants remains at \$2,179,360. We have recurring Adult Education, Small Business Development Center, Title V, and other grants that will extend through FY23. The Office of Planning and Budget Analysis provides assistance with restricted funding and budgeting.



### UNM Los Alamos Campus Budget Summary For FY23

#### Revenue:

	Original FY22 Budget	Projected FY23 Budget	FY22 Budget vs FY23 Projected Budget	Percent Change	Percent of I&G Revenue
Instruction and General					
State Appropriations	\$ 1,926,200	\$ 2,117,548	\$ 191,348	9.93%	48.37%
Grant and Contract Revenues	\$ 2,000	\$ 2,000	\$ -	0.00%	0.05%
F and A Return	\$ 20,000	\$ 30,000	\$ 10,000	50.00%	0.69%
Sales and Service	\$ 33,000	\$ 65,000	\$ 32,000	96.97%	1.48%
Other Revenues	\$ 2,464,029	\$ 2,610,573	\$ 146,544	5.95%	59.63%
Allocations and Transfers, net	\$ (890,319)	\$ (446,867)	\$ 443,452	-49.81%	-10.21%
Total I & G Revenues	\$ 3,554,910	\$ 4,378,254	\$ 823,344	23.16%	100.00%

#### Other Inc/Dec to I&G Revenues

Budgeted Use of Reserves	\$ 794,425	\$ 450,453	\$ (343,972)	-43.30%
Misc. Services	\$ (18,000)	\$ (15,000)	\$ 3,000	-16.67%
Balancing	\$ 95,894	\$ (3,586)	\$ (99,480)	-103.74%
Net I&G Revenues	\$ 4,427,229	\$ 4,810,121	\$ 479,372	8.65%

#### Non-I&G Revenue:

Student Cultural and Social - Exhibit 15	\$ 55,250	\$ 50,250	\$ (5,000)	-9.05%
Public Service/Non-Endowed Spending - Exhibit 17	\$ 18,000	\$ 6,500	\$ (11,500)	-63.89%
Student Aid/Endowed Spending - Exhibit 19	\$ 4,900	\$ 6,948	\$ 2,048	41.80%
Auxiliaries - Exhibit 20	\$ 93,000	\$ 86,570	\$ (6,430)	-6.91%
Total Non-I&G Revenue	\$ 171,150	\$ 150,268	\$ (20,882)	-12.20%

Total Unrestricted Revenue	\$ 4,598,379	\$ 4,960,389	\$ (355,472)	7.87%
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Net Reserves/Transfers/Allocations	\$ (304,632)	\$ (254,099)	\$ 50,533	-16.59%
Net Unrestricted Revenue	\$ 4,903,011	\$ 5,214,488	\$ 458,490	6.35%

#### Restricted Revenue

Instruction and General				
Federal Grants and Contracts	\$ 1,232,910	\$ 1,232,910	\$ -	0.00%
State Grants and Contracts	\$ 405,293	\$ 405,293	\$ -	0.00%
Non I&G	\$ 541,157	\$ 541,157	\$ -	0.00%
Total Restricted Revenue	\$ 2,179,360	\$ 2,179,360	\$ -	0.00%

Total Revenue	\$ 7,082,371	\$ 7,393,848	\$ 311,477	4.40%
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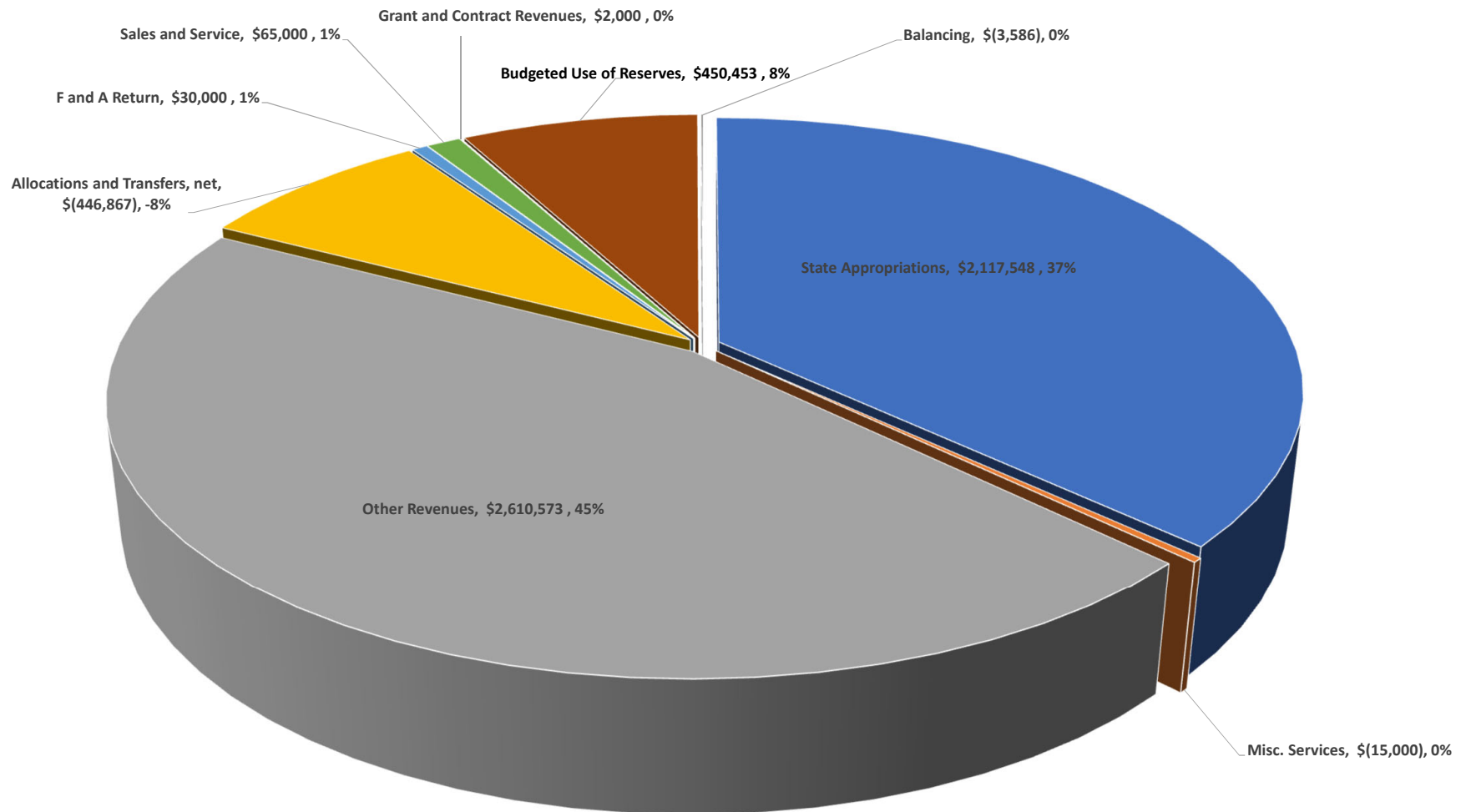
### UNM Los Alamos Campus Budget Summary For FY23

	Original FY22 Budget	Projected FY23 Budget	FY22 Budget vs FY23 Projected Budget	Percent Change	Percent of I&G Expenditures
<b>Expenditures</b>					
Instruction and General					
Faculty and Salary Detail	\$ 1,488,727	\$ 1,477,339	\$ (11,388)	-0.76%	30.69%
Salary Adjustments	\$ 11,991	\$ 32,786	\$ 20,795	173.42%	0.68%
Other Salaries	\$ 1,138,874	\$ 1,380,189	\$ 241,315	21.19%	28.67%
Payroll Benefits	\$ 755,760	\$ 916,193	\$ 160,433	21.23%	19.03%
Supplies	\$ 167,441	\$ 301,822	\$ 134,381	80.26%	6.27%
Travel	\$ 17,400	\$ 16,250	\$ (1,150)	-6.61%	0.34%
Communication Charges	\$ 62,030	\$ 35,684	\$ (26,346)	-42.47%	0.74%
Services	\$ 148,753	\$ 126,258	\$ (22,495)	-15.12%	2.62%
Plant Maintenance	\$ 184,801	\$ 190,144	\$ 5,343	2.89%	3.95%
Utilities	\$ 79,000	\$ 78,900	\$ (100)	-0.13%	1.64%
Other Expense	\$ 283,785	\$ 258,493	\$ (25,292)	-8.91%	5.37%
Misc. Services	\$ (18,000)	\$ (15,000)	\$ 3,000	-16.67%	-0.31%
Banner Tax	\$ 7,672	\$ 9,134	\$ 1,462	19.06%	0.19%
Capital Expenditures	\$ 3,101	\$ 5,515	\$ 2,414	77.85%	0.11%
Total I&G Expenditures	\$ 4,331,335	\$ 4,813,707	\$ 482,372	11.14%	100.00%
Non-I&G:					
Student Cultural and Social - Exhibit 15	\$ 15,250	\$ 10,250	\$ (5,000)	-32.79%	
Public Service/Non-Endowed Spending - Exhibit 17	\$ 94,307	\$ 76,950	\$ (17,357)	-18.40%	
Student Aid/Endowed Spending - Exhibit 19	\$ 64,119	\$ 72,011	\$ 7,892	0.00%	
Auxiliaries - Exhibit 20	\$ 398,000	\$ 241,570	\$ (156,430)	-39.30%	
Total Non-I&G Expenditures	\$ 571,676	\$ 400,781	\$ (170,895)	-29.89%	
Total Unrestricted Expenditures	\$ 4,903,011	\$ 5,214,488	\$ 311,477	6.35%	
Restricted Expenditures					
Instruction and General					
Federal Grants and Contracts	\$ 1,232,910	\$ 1,232,910	\$ -	0.00%	
State Grants and Contracts	\$ 405,293	\$ 405,293	\$ -	0.00%	
Non I&G	\$ 541,157	\$ 541,157	\$ -	0.00%	
Total Restricted Revenue	\$ 2,179,360	\$ 2,179,360	\$ -	0.00%	
<b>Total Expenditures</b>	<b>\$ 7,082,371</b>	<b>\$ 7,393,848</b>	<b>\$ 311,477</b>	<b>4.40%</b>	



**FY23 Sources of Revenue - Instruction and General**

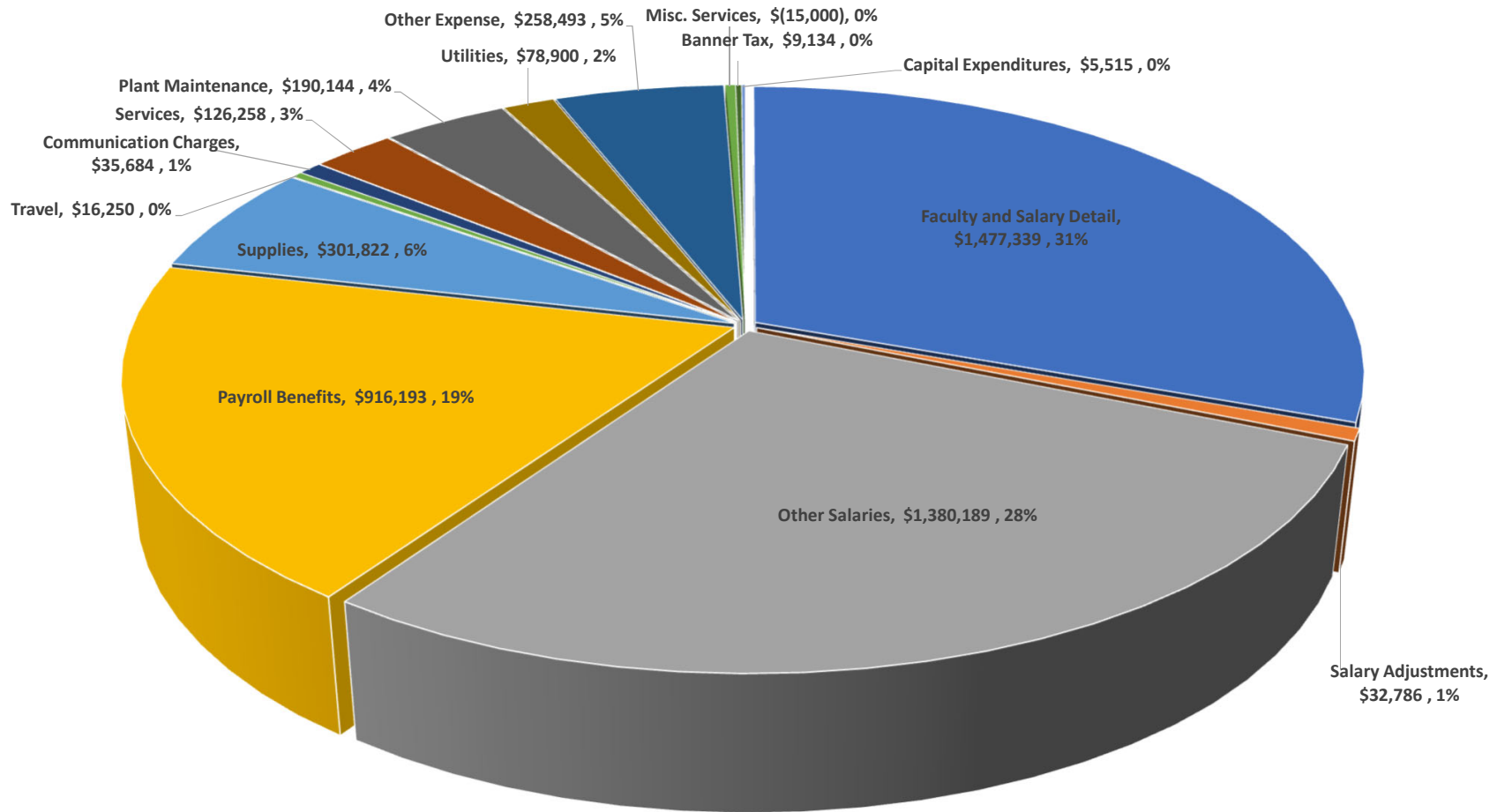
Total I&G Revenue \$4,810,121





**FY23 Uses of Revenue - Instruction and General**

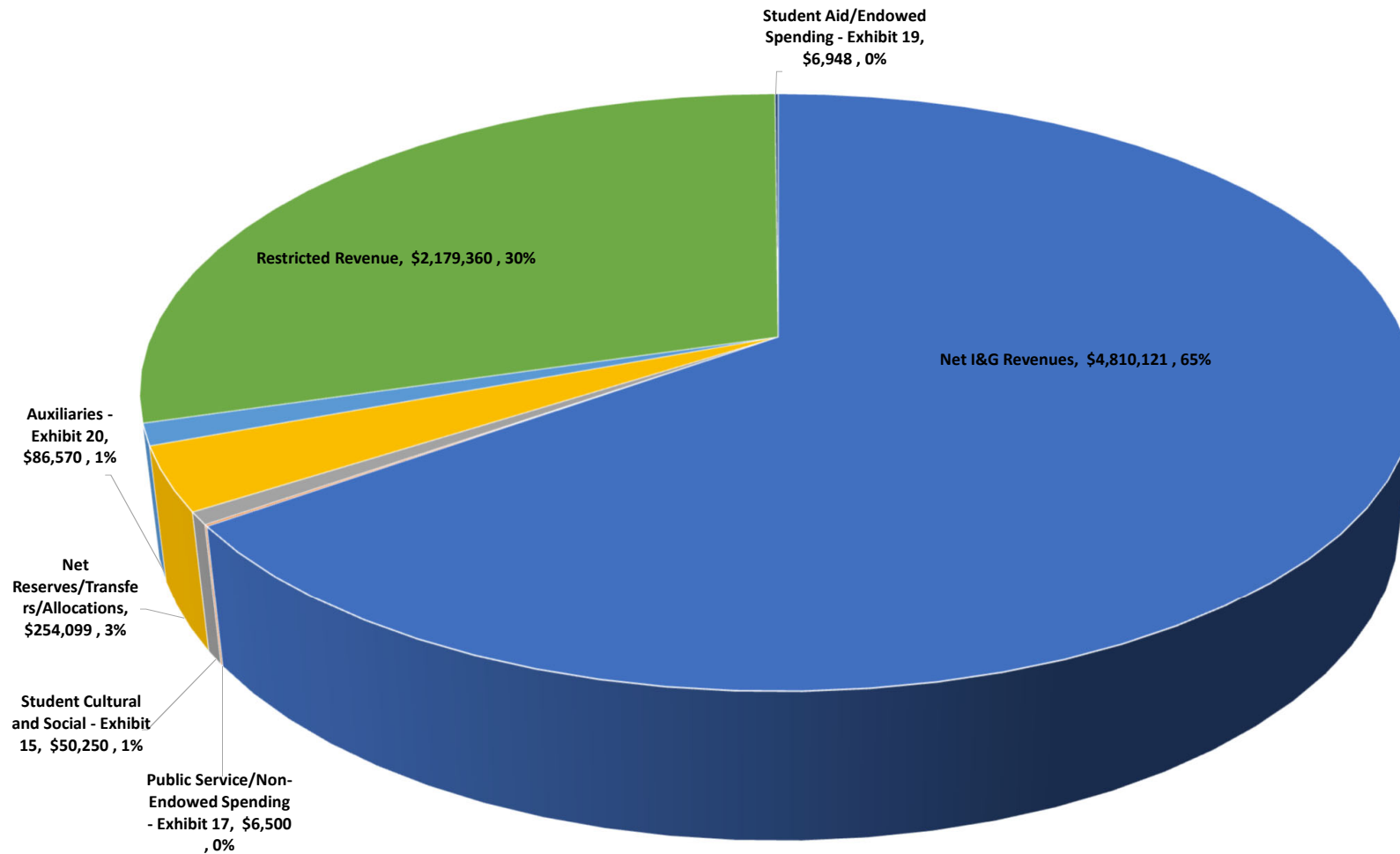
Total I&G Uses of Revenue \$4,813,707





**FY23 Sources of Revenue - Organization**

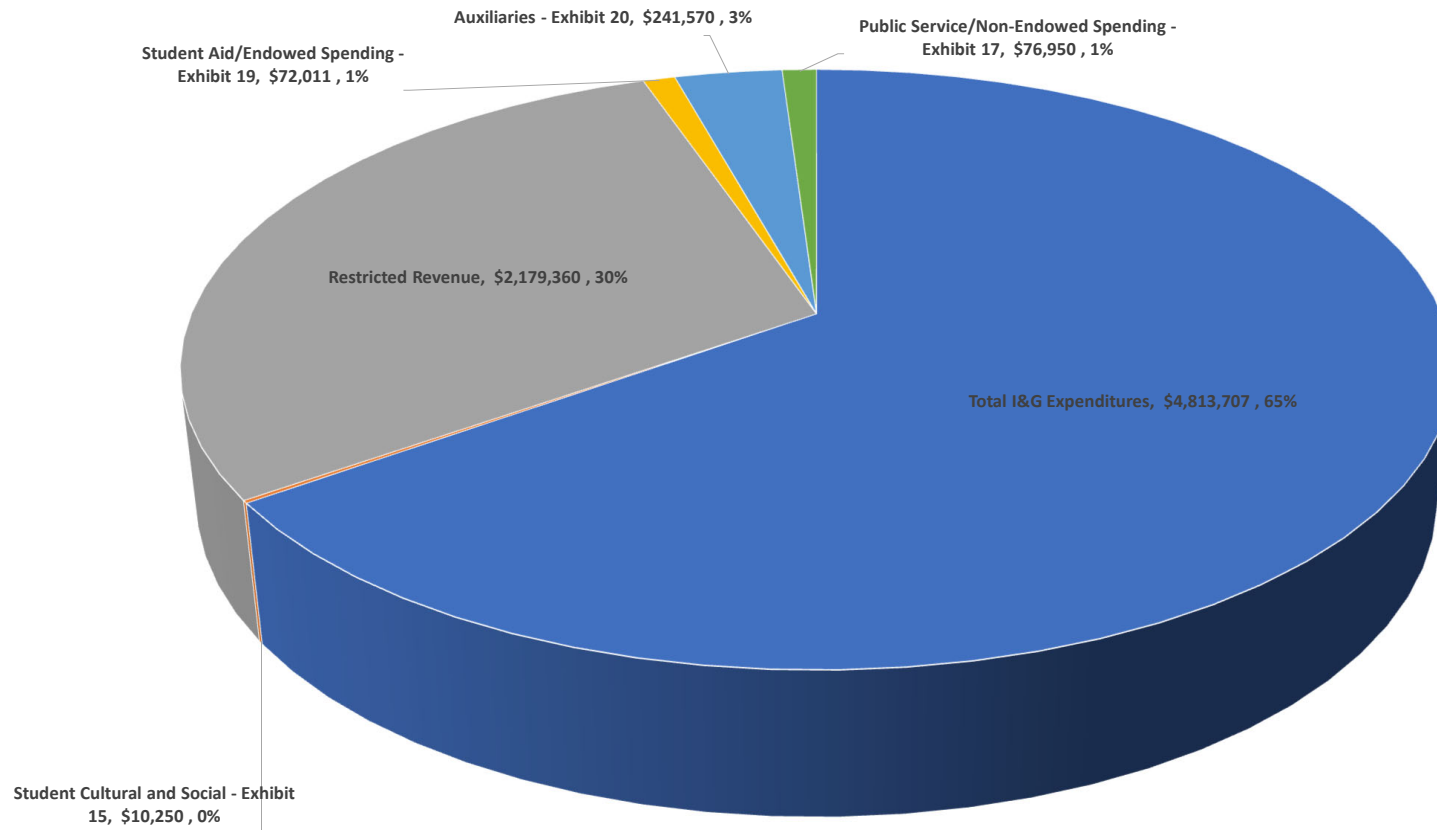
Total \$7,393,848





**FY23 Uses of Revenue - Organization**

Total \$7,393,848



**Expenditures**

<b><u>Acct Code</u></b>	<b><u>Description</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>Difference</u></b>
<b><u>Faculty and Salary Detail</u></b>				
2000	Faculty Salary Detail	\$ 1,032,650	\$ 933,389	\$ (99,261)
2003	Faculty Summer Instruction	\$ 83,293	\$ 86,500	\$ 3,207
2005	Faculty Incentive	\$ -	\$ 7,000	\$ 7,000
2006	Faculty Endowed	\$ -	\$ 1,500	
2007	Faculty Temp Part Time	\$ 367,000	\$ 390,000	\$ 23,000
2008	Teaching - Non-Credit Instructors	\$ 5,784	\$ 6,950	\$ 1,166
200B	Summer Administration	\$ -	\$ 4,500	\$ 4,500
Total		<b>\$ 1,488,727</b>	\$ 1,429,839	\$ (58,888)

**Salary Adjustments**

20SA	Salary Adjustments	\$ 11,991	\$ 32,786	\$ 20,795
Total		<b>\$ 11,991</b>	\$ 32,786	\$ 20,795

**Other Salaries**

2020	Administrative Professional	\$ 580,705	\$ 732,615	\$ 151,910
2040	Technician Salary Detail	\$ 257,504	\$ 324,125	\$ 66,621
2060	Support Staff Salary Detail	\$ 279,665	\$ 308,449	\$ 28,784
20EA	Extra Faculty Compensation	\$ -	\$ 47,500	
20J0	Student Salaries	\$ 21,000	\$ 15,000	\$ (6,000)
Total		<b>\$ 1,138,874</b>	\$ 1,427,689	\$ 288,815

**Payroll Benefits**

2110	FICA	\$ 163,860	\$ 205,613	\$ 41,753
2140	Retirement	\$ 330,000	\$ 352,500	\$ 22,500
2160	Group Insurance	\$ 169,300	\$ 230,600	\$ 61,300
2180	Unemployment Compensation	\$ 2,800	\$ 2,440	\$ (360)
21A0	Workers Compensation	\$ 3,500	\$ 3,740	\$ 240
21J0	Other Staff Benefits	\$ 86,300	\$ 121,300	\$ 35,000
Total		<b>\$ 755,760</b>	\$ 916,193	\$ 160,433

**Expenditures**

<b><u>Acct Code</u></b>	<b><u>Description</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>Difference</u></b>
<b><u>Supplies</u></b>				
3100	Office Supplies	\$ 23,868	\$ 14,680	\$ (9,188)
3110	Books Periodicals	\$ -	\$ 1,760	\$ 1,760
3140	Computer Software	\$ -	\$ 1,597	\$ 1,597
3150	Computer Supplies <\$5.001	\$ 2,103	\$ 10,200	\$ 8,097
3170	Custodial Supplies	\$ 8,500	\$ 8,500	\$ -
3180	Non Capital Equipment <\$5,001	\$ -	\$ 76,000	\$ 76,000
3182	Tools <\$5,001	\$ -	\$ 500	\$ 500
3189	Tagged Non-Capital Equipment <\$5,001	\$ 1,400	\$ 650	\$ (750)
31A0	Business Food - Local	\$ 2,200	\$ 2,500	\$ 300
31B0	Food F&A Unallowable	\$ -	\$ 560	\$ 560
31C0	Dues Memberships	\$ 24,471	\$ 22,750	\$ (1,721)
31K0	Postage	\$ 2,900	\$ 3,010	\$ 110
31L0	Printing Supplies	\$ -	\$ 3,000	\$ 3,000
31M0	Recruitment Expense	\$ 10,750	\$ 11,250	\$ 500
31M1	Staff Recruitment Expense	\$ -	\$ 100	\$ 100
31N2	Individual Safety Equipment	\$ -	\$ 100	\$ 100
31P0	Training Materials Supplies	\$ 6,674	\$ 2,970	\$ (3,704)
31P1	Instructional Materials Supplies	\$ 113,553	\$ 78,128	\$ (35,425)
31S0	Lab Supplies	\$ -	\$ 50	\$ 50
31T3	Lighting	\$ -	\$ 1,000	\$ 1,000
37Y0	Supply Costs F&A Unallowable	\$ -	\$ 160	\$ 160
37Z0	Other Supply Costs	\$ -	\$ 62,357	\$ 62,357
Total		\$ 196,419	\$ 301,822	\$ 105,403

**Travel**

3800	In State Travel	\$ 12,700	\$ 11,050	\$ (1,650)
3820	Out of State Travel	\$ 4,500	\$ 5,000	\$ 500
38E0	Vehicle Fuel	\$ 200	\$ 200	\$ -
Total		\$ 17,400	\$ 16,250	\$ (1,150)

**Fellowships**

4060	Scholarships Fellowships	\$ 62,617	\$ -	\$ (62,617)
		\$ 62,617	\$ -	\$ (62,617)

**Communication Charges**

6000	Telecom Charges	\$ 18,888	\$ 17,940	\$ (948)
6040	Telephone Line Spec Circuit	\$ 24,038	\$ 9,000	\$ (15,038)
6060	Voice Mail Box	\$ -	\$ 2,130	\$ 2,130
6080	Cellular Charges	\$ 5,594	\$ 6,614	\$ 1,020
60B0	Data Networking	\$ 13,510	\$ -	\$ (13,510)
Total		\$ 62,030	\$ 35,684	\$ (26,346)

**Expenditures**

<b><u>Acct Code</u></b>	<b><u>Description</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>Difference</u></b>
<b><u>Services</u></b>				
6300	Alarm System	\$ 5,000	\$ 3,600	\$ (1,400)
6301	Equipment Moving Services	\$ 5,000	\$ 6,000	\$ 1,000
6311	Non-Perpetual Journals	\$ 11,316	\$ -	\$ (11,316)
6313	Electronic Journals	\$ -	\$ 1,511	\$ 1,511
6315	Electronic Databases	\$ -	\$ 7,272	\$ 7,272
6350	Promotional Exp F&A Unallowable	\$ 16,500	\$ 16,500	\$ -
6370	Printing/Copying/Binding	\$ 10,000	\$ 5,000	\$ (5,000)
63A0	Conference Fees	\$ 12,000	\$ 11,000	\$ (1,000)
63A1	Event Fees	\$ 1,800	\$ 1,000	\$ (800)
63A2	Seminars/Training Fees	\$ 1,000	\$ 1,000	\$ -
63B0	Rental Fees	\$ 1,000	\$ 1,100	\$ 100
63C0	Copying	\$ 14,495	\$ 11,290	\$ (3,205)
63G0	Insurance Bonds	\$ 5,047	\$ -	\$ (5,047)
63N0	Laundry Dry Cleaning	\$ -	\$ -	\$ -
63Q0	General Liability Insurance	\$ -	\$ 5,000	\$ 5,000
63T0	Contract Services	\$ 57,620	\$ 40,120	\$ (17,500)
6413	Bibliographic Utils Non-Perpetual	\$ -	\$ 1,865	\$ 1,865
69Z0	Other Professional Services	\$ 8,000	\$ 14,000	\$ 6,000
Total		\$ 148,778	\$ 126,258	\$ (22,520)

**Plant Maintenance**

7000	Plant Repairs Maintenance	\$ 11,500	\$ -	\$ (11,500)
7010	Bldg Structure Maintenance	\$ 20,560	\$ 1,000	\$ (19,560)
7011	Janitorial/Cleaning Services	\$ 95,000	\$ 130,000	\$ 35,000
7020	HVAC Systems Maintenance	\$ 9,400	\$ 5,000	\$ (4,400)
7041	Painting Expense	\$ -	\$ 2,000	\$ 2,000
7050	Plumbing Repairs	\$ -	\$ 1,000	\$ 1,000
7060	Facility Rent Expense	\$ 1	\$ 1	\$ -
7080	Grounds Repairs Maintenance	\$ 9,100	\$ 11,600	\$ 2,500
70D0	Equipment Repairs Maintenance	\$ 2,000	\$ 1,000	\$ (1,000)
70E1	Computer Software Maintenance	\$ 5,700	\$ 6,000	\$ 300
70F0	Equipment Rent Expense	\$ 16,540	\$ 16,543	\$ 3
70G0	Property Insurance	\$ 14,000	\$ 14,000	\$ -
70J0	Auto Insurance	\$ 1,000	\$ 1,000	\$ -
75Z0	Other Repairs Maintenance	\$ -	\$ 1,000	\$ 1,000
Total		\$ 184,801	\$ 190,144	\$ 5,343

**Expenditures**

<b><u>Acct Code</u></b>	<b><u>Description</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>Difference</u></b>
<b><u>Utilities</u></b>				
7600	Natural Gas Fuel Oil	\$ 19,105	\$ 22,004	\$ 2,899
7620	Electricity	\$ 36,923	\$ 34,443	\$ (2,480)
7660	Sewer Refuse	\$ 13,570	\$ 12,378	\$ (1,192)
7680	Domestic Water	\$ 7,136	\$ 7,860	\$ 724
76B0	City Services	\$ 2,266	\$ 2,215	\$ (51)
Total		\$ 79,000	\$ 78,900	\$ (100)

**Other Expense**

8000	Banking Fees	\$ 1,550	\$ 800	\$ (750)
8060	Other Operating Costs	\$ 601,636	\$ 113,436	\$ (488,200)
8065	Administrative Overhead	\$ 159,685	\$ 144,157	\$ (15,528)
8070	Government Fee Expense	\$ -	\$ 100	\$ 100
80EO	Contingency Budget	\$ 873,500	\$ -	\$ (873,500)
Total		\$ 1,636,371	\$ 258,493	\$ (1,377,878)

**Banner Tax**

80K0	Banner Tax	\$ 8,642	\$ 9,134	\$ 492
Total		\$ 8,642	\$ 9,134	\$ 492

**Capital Expenditures**

9100	Library Acquisitions	\$ 3,101	\$ 3,500	\$ 399
9192	Electronic Reference perpetual	\$ -	\$ 2,015	\$ 2,015
Total		\$ 3,101	\$ 5,515	\$ 2,414

Total Expenditures \$ 5,794,511 \$ 4,828,707 \$ (903,187)

**Expenditures**

<b><u>Acct Code</u></b>	<b><u>Description</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>Difference</u></b>
<b>8060</b>	<b>Other Operating Costs</b>			
Index				
138000	ABE	\$ -	\$ -	\$ -
140000	Los Alamos Offsite Student Services (Holding)	\$ -	\$ 20,200	\$ 20,200
144003	Los Alamos Teleconferencing Center	\$ -	\$ 500	\$ 500
144005	Business Operations	\$ 1,000	\$ 1,000	\$ -
144035	Lab Fees	\$ -	\$ 50	\$ 50
144051	Los Alamos Title V Spending	\$ 8,000	\$ -	\$ (8,000)
144138	Student Print Management	\$ -	\$ 881	\$ 881
146000	LA Academic Support General Computer (Holding)	\$ -	\$ 14,661	\$ 14,661
148000	Los Alamos Bookstore	\$ 81,188	\$ -	\$ (81,188)
148004	Los Alamos Student Housing	\$ 300,000	\$ -	\$ (300,000)
148006	Los Alamos Food Services	\$ 15,842	\$ -	\$ (15,842)
150000	Physical Plant	\$ 5,500	\$ 5,000	\$ (500)
150004	Los Alamos Facility Usage (Holding)		\$ 10,100	\$ 10,100
183000	NM Ctr for Language Access (Holding)	\$ 46,400	\$ 20,000	\$ (26,400)
450011	Executive Director	\$ 550	\$ 250	\$ (300)
450014	Marketing	\$ 1,440	\$ 1,440	\$ -
450015	Institutional	\$ 11,000	\$ 10,000	\$ (1,000)
450017	Los Alamos Staff Council (Holding)	\$ 26,000	\$ 25,000	\$ (1,000)
450022	Los Alamos Gen Admin Services	\$ -	\$ 1,000	\$ 1,000
450034	Los Alamos Directors Fund	\$ 50,000	\$ -	\$ (50,000)
452007	Academic Support Contingency	\$ 13,753	\$ -	\$ (13,753)
452009	UNM LA Fund Dean of Instruction	\$ 5,000	\$ -	\$ (5,000)
464000	Specialized Training	\$ -	\$ 200	\$ 200
464001	Children's College	\$ -	\$ -	\$ -
464029	Special Projects	\$ -	\$ -	\$ -
478000	Los Alamos County Local Program	\$ 32,809	\$ -	\$ (32,809)
979001	Recruitment/Retention	\$ 3,154	\$ 3,154	\$ -
		<b>\$ 601,636</b>	<b>\$ 113,436</b>	<b>\$ (488,200)</b>