



**Advisory Board Meeting
Monday, November 7, 2022
5:30 pm, Lecture Hall, Bldg. 2**

AGENDA

1. Call to Order and Confirmation of a Quorum
2. Routine Business – *Board Action Items*
 - a. Adoption of Agenda
 - b. Approval of Advisory Board Meeting Minutes-September 12, 2022 (Attachment A)
3. Public Comment
4. Introduction of Visitors
5. Presentations by the Executive Team
 - a. Chancellor (Attachment B)
 - b. Dean of Instruction (Attachment C)
 - c. Director of Student Services (Attachment D)
 - d. Director of Business Operations (Attachment E)
6. Future Agenda Items for Advisory Board Meetings
7. Next Meeting
 - a. Next Regular Meeting: January 9, 2023, 5:30, UNM-LA Lecture Hall, Bldg. 2
8. Adjournment



**Advisory Board Meeting
Monday, September 12, 2022
5:30 pm, Lecture Hall, Building 2**

DRAFT

MINUTES

1. Call to Order, Confirmation of a Quorum

Alissa Grissom called the meeting to order at 5:30 p.m. (Grissom led the meeting based on an earlier request by Advisory Board Chair, Stephen Boerigter.)

Board Members Present:

Charles McCullough (Zoom)
Laura Burrows (Zoom)
Alissa Grissom (Zoom)
David Hanson (Zoom)

UNM LA Staff Present:

Mike Holtzclaw, Chancellor (Zoom)
Paul Allen, Dean of Instruction (Zoom)
Bob Harmon, Director Business Operations (Zoom)
Kathryn Vigil, Director of Student Affairs (Zoom)
Irina Alvestad, Associate Dean of Instruction (Zoom)
Ivette Jimenez, Administrative Assistant to the Dean of Instruction

Visitors Present: none

2. Routine Business – *Board Action Items*

- a. Adoption of Agenda
 - i. Motion made by Chuck McCullough to approve the Agenda. Seconded by David Hanson. Motion passed.
- b. Approval of Advisory Board Meeting Minutes - June 1, 2022 (Attachment A)
 - i. Motion made by Chuck McCullough to approve the minutes. Seconded by David Hanson. Motion passed.
 - ii. Motion made by Alissa Grissom to approve the minutes with the change to remove “Dr.” from Alissa Grissom (no PhD), from the minutes. Chuck McCullough, David Hanson, and Laura Burrows approve the Agenda with change. Motion passed.
- c. Annual Review of UNM-Los Alamos By-Laws (Attachment B)
 - i. Mike Holtzclaw made a request to add last year’s missing date (September 14, 2020) to the Approved with No Changes list on the front page of the Bylaws.
 - ii. Motion made by Laura Burrows to approve the Bylaws with no changes. Seconded by Chuck McCullough. Motion passed.

- d. Annual Review of the Operating Agreement (Attachment C)
 - i. Motion made by Alissa Grissom to approve the Operating Agreement. Seconded by Laura Burrows. Motion passed. Alissa Grissom will coordinate with Ivette Jimenez to come to campus for sign the Agreement.

3. Public Comment - None

4. Introduction of Visitors - None

5. Administrative Reports

(Details to highlighted items can be found in the Advisory Board Packet)

- a. Chancellor (Attachment D)
 - i. Staffing and hiring continue to be a difficult and will continue to be challenging for UNMLA. In the preliminary budget that is going to the Legislature, they are looking at raising salaries again.
 - ii. Title V Grant has enabled us to do amazing things and our new administrator Anne Jarrett is doing great things.
 - iii. Be on the lookout for invitations:
 - 1. Grand Opening of the Learning Center
 - 2. Installation of the Lobo
 - iv. UNMLA received another grant – more to come on that
 - v. HACU Conference in San Diego is coming up and 14 members of UNMLA will be attending in October. Also supported by the Title V Grant.
- b. Office of Instruction (Attachment E)
 - i. We are filling positions in the Office of Instruction
 - 1. Adult Education Program Manager Naly Ramirez Aponte, she has replaced Jane Clements
 - 2. New Position created, Educational Partnerships and Academic Support Planning Officer, Audrey Marroquin. She will be coordinating a range of workforce and entry to the workforce pathways, and workforce programming on the credit side.
 - ii. Putting together faculty committees
 - iii. Restarting our Academic Support Center
 - 1. Hiring two academic coaches – tutoring and advising
 - iv. Min Ro has been appointed as a 1.0 FTE
 - v. Enrollment is looking good, better than last weeks report. We're hoping it is due to better retainment of students. See the Student Affairs report from Kathryn for more details.
 - vi. BSME program is doing great. New cohort, new upper division courses, and we are finally getting the new equipment delivered.
 - vii. CANVAS went live this summer. We had good reports with the program and support from both UNM and UNMLA.
 - viii. Partnerships
 - 1. We received another donation of \$40,000 from RDC for workforce development. That will go into Audrey Marroquin's area.
 - 2. Discussed partnerships with LAPS to work on revising our memorandum of understanding with them for dual enrollment and early college and career academy program.
 - 3. This summer, faculty participated in the Summer Physics Camp for Young Women and ScienceFest. ScienceFest this year is going to expand to a weeklong event in celebration of the new Oppenheimer movie that is coming out.
 - ix. Union withdrew its grievance against UNMLA's faculty workload policy.
 - x. Library Renovations are finished. Re-opening celebration next month for the community to see the changes made.

- xi. The status of the legislature's decision on funding dual credit at the high school
 - 1. Motion made by David Hanson to have Chairman Alissa Grissom make the board's wishes known to Rep. Chandler about funding the dual credit program. Second by Laura Burrows. Motioned passed.
- c. Student Services (Attachment F)
 - i. Census is the 21st day of the semester and an enrollment snapshot is taken and collected at the NMHED. Fall Enrollment is up 20% from the previous year.
 - ii. Student credit hours are up 7% and this is important because of funding based on credit hours.
 - iii. Headcount is up 2% in Los Alamos. It is important to think about how we maintain our enrollment and increase our enrollment for next semester.
 - iv. Minority and Hispanic headcount are up 20% in the last 5 years.
 - v. Staffing changes:
 - 1. Registrar position has been reinstated and the position has been filled internally.
 - 2. There are two vacancies in Student Services. The positions will be posted soon.
 - vi. Beginning semester events were successful: Orientation, Welcome Back event, and CIC Luncheon
 - vii. Mike Holtzclaw mentioned the community's interest in what happened to the Seed Scholarship, and the response is that the Opportunity Scholarship has replaced it.
 - viii. Further discussion was had on increasing enrollment, retention, marketing, and updating the campus.
 - 1. Action: Possibly having the chairman or community member do a post meeting write up and sharing it with the public through our marketing department. Chuck McCullough will meet with Sarah Jimenez to discuss the option of doing a post meeting write up.
 - 2. Action: LANL is working towards having a daycare center. David Hanson to give Mike Holtzclaw contact information to find out if they would extend the daycare to UNMLA students.
- d. Business Operations (Attachment G)
 - i. Report of Actuals to be submitted and completed at by the end of the week.
 - ii. Reserves policy is a local policy that changes based on the needs of this campus.
 - iii. Shared financial reports.
 - iv. Learning Resource center is complete.
 - v. Board of Regents, Higher Education Department, and State Board of Finance approval process will start in October for UNM-Los Alamos capital projects.
- 6. **Next Meetings**
- a. Regular Meeting: November 7, 2022, 5:30, UNM-LA Lecture Hall, Building 2
- 7. **Adjournment:** 6:34 p.m.

UNM-Los Alamos Advisory Board Report
November 7, 2022
Chancellor's Report

Hiring

- We conducted interviews for the Executive Assistant to the Chancellor on Friday, November 4th, and hope to have someone in the role by the end of the semester.
- We are partnering with the UNM Foundation to hire a development officer for UNM-LA. Funding for the position is coming from our Title V PASE Grant.

Student Survey

UNM-LA will be participating in the Community College Survey of Student Engagement (CCSSE) in spring 2023. The CCSSE survey is conducted at community colleges all over the nation and when the results from our campus are reported, they are also normed against like institutions so that we have a better sense about how our students are doing compared to students at similar institutions. With the pandemic, what our students want and need has changed, so doing a comprehensive survey like the CCSSE will give us more information about how we can serve our students more effectively. More information about the CCSSE can be found at <https://www.ccsse.org/>.

Higher Learning Commission (HLC)

UNM is due for an accreditation site visit in April. HLC is the regional accrediting body for our part of the country. While the team will spend the most time in Albuquerque, they will also be visiting UNM-LA. They will be on our campus on April 21st. We will report more about the upcoming visit in future Advisory Board meetings. For more information about the HLC, please go to <https://www.hlcommission.org/>.

SBDC Update

We have continued to grow our client base and assist our community in several ways. The SBDC participated in the October 13th Job Fair at Fuller Lodge and distributed business cards and networked during the event. Additionally, the SBDC collaborated with the Title V Program Manager to educate our local business community about hiring people with a disability, in order to help solve the staffing crisis here in Los Alamos through a luncheon called “Diverse-Ability”. We provided data to the group as well as local and state contacts to help people hire the disabled and apply for a Work Opportunity Tax Credit.

The SBDC has been visible at “Chamber After Hours” events, “Chamber Breakfasts”, all ribbon-cuttings for new businesses, with the exception of cannabis-related businesses. We have also assisted clients who operate as non-profits.

We continue to emphasize cash flow management and cybersecurity with our clients and actively bring in co-counsel from other helpful groups such as PTAC.

Our client numbers have grown from 47 to 57 unique clients served this year thus far. The SBDC actively collaborates with local economic development personnel: Dan Ungerleider of Los Alamos County, Ryn Hermann of Los Alamos Chamber of Commerce, Lauren McDaniel of LACDC, and Val Alonso of the Regional Development Corporation.

College Council

In an effort to create better communication and transparency in college governance, we have started a new College Council committee. This committee will have representation from all constituent groups - faculty, students, staff and administration. The committee's role is to review all collegewide plans and initiatives and make recommendations to the Chancellor and the Executive Cabinet. We feel that this new structure will ensure that all groups are able to weigh in on key decisions for the campus. While there are elected representatives from each group, the meetings are open to everyone on campus to join in the discussions. We had our first College Council meeting on 11/2/2022. We will meet monthly throughout the academic year.

Bill Gilson Celebration of Life

On October 31st, which is fitting since Bill loved Halloween, there was a celebration of life at Wallace Hall for Bill Gilson. Bill enrolled at UNM-Los Alamos in 2002 to pursue an associate of science degree in Computer Science. He was a work study student in the IT department and completed his degree in the fall of 2003. Shortly after, he was hired into a staff position in the IT department and worked his way up to Computing Services Manager. He provided IT support and leadership on our campus for over 20 years and worked up to the day of his passing on April 5, 2022. In honor of Bill's love of dressing up in costumes, most of the attendees to his celebration of life wore Halloween costumes and told tales of their time with Bill. Bill is survived by his wife (pictured below), his mother, brother and sister, and his grandmother, in addition to a niece and nephews.



Integrated Campus Plan (ICP)

UNM put out an RFP for consultants to create ICP's for each campus of UNM. UNM-LA had its first meeting last week with some of the consultants and Albuquerque staff to begin the process. The outcome of this process will be that we will have facilities master plan that will guide our priorities in terms of new or upgraded facilities over the next 25 years. Our campus has a number of buildings that are nearing their life cycles and the cost to maintain them is increasingly unaffordable. We want to make sure that our students have high-quality, state-of-the-art learning facilities to prepare them for transfer or the workforce.

Unveiling of The New Lobo Sculpture

On November 1st, we invited the public and campus community to see the unveiling of the new lobo sculpture, which was donated to UNM-LA by local artist, Richard Swenson and his wife Vivien Chen. Richard and Vivien were joined by a large contingent of their neighbors to see the unveiling.



Other Activities

A group of UNM-LA employees, including the Chancellor, represented UNM-LA at the “Trick or Treat on Mainstreet” event.



**UNM-Los Alamos Advisory Report
November 2022
Dean of Instruction**

Faculty/Staffing Changes:

- Faculty Hiring Committees have been created and positions will soon be posted in English, Sociology/Psychology, and Engineering. We are expecting to hire across the disciplines for Fall semester 2023.

Scheduling/Enrollments

- Six courses started in mid-October with average enrollment of 26 students: Fundamentals of Information Literacy & Systems, Intro to Business, Greek Mythology, Intro to Mass Communication, Intro Psychology, and Spanish II. Additionally, we have two Intersession courses on the schedule, starting in mid-December: Personal Finance and Music Appreciation: Western Music.
- The Spring 2023 schedule of classes is complete and was developed in consultation with Student Services staff. Registration for the spring semester opens on November 7. We have managed to stay on budget through judicious reductions in classes.

Curriculum

- We have created four new Community Education Classes: CPR & Red Cross First Aid, Babysitting Training, Soapmaking, Bath Bomb Making.
- The Fluid Mechanics portable laboratory is in the process of being constructed. We will have an Engineering cohort meeting focused on the new lab later this month.
- Division Chairs are collaborating with Student Services staff and faculty to revise the curriculum for a few programs to better align the requirements with four-year programs in the state. Upon approval of the revisions by UNM-LA's Curriculum Committee, changes will be submitted by Division Chairs through the new Quali system for further approval by Curriculum Committees at UNM-A.
- Office of Instruction and Student Services have completed catalog revisions that will be included for further review in the new UNM catalog system.

Partnerships and Initiatives

- Good Jobs Challenge Grant: As part of a consortium grant with several higher education institutions, non-profits, and trade unions, we obtained \$481,000 to transform the workforce system in the healthcare and skill trades sectors. Our participation will include participant recruitment, delivering training, academic coaching and developing wrap around support systems for students in these sectors. We are currently working with the lead on this grant to align budget and deliverables with our capacity to contribute to the project and finalize the MOU.
- BSME contract: We are finalizing the lab equipment installation and experimental setup for an upcoming fluid dynamics course scheduled for spring 2023 at our campus. Additionally, we are in the process of procuring specialized equipment for a heat transfer laboratory to be used in the heat transfer course. Dr. Mario Velardi is utilizing SolidWorks software in the Mechanical Engineering Design I course and, based on the type of license agreement we have with SolidWorks, he is also providing students access to an industry certification from this company.

- NEST contract: This semester, students enrolled in the NEST certificates are completing the Intro to Actinide Science course, ASFD 1110. We anticipate that the current cohort of 10 will complete the certificate requirements in spring 2023 and thus graduate.
- Fuller Lodge Arts Center: We are in the initial phase of discussing a possible partnership with Fuller Lodge Arts Center in Los Alamos for shared equipment and space to hold ceramics/art studio classes at their facilities. UNM-LA is looking to relocate ceramics equipment.
- Los Alamos High School: We have begun discussing a renewed agreement for Dual Credit with LAHS and are considering revisions to the current MOU that will be beneficial for both institutions.

Faculty Governance

- UNM-LA faculty have recently voted on a new constitution which eliminates the current Faculty Assembly in favor of a “committee of the whole” approach to faculty representation, with a smaller Faculty Operations Committee that will carry out regular, consistent faculty business.

Other

- On Tuesday, November 1st we held the grand reopening of the remodeled library space in our Learning Resource Center with displays demonstrating the changes in the space across the timeline of the project as well as acknowledgements.
- Also, on November 1, we held a reopening gathering for the Academic Support Center which saw increased student traffic into the space.
- In late October, UNM Department of Environmental Health & Safety completed their periodic inspection of our laboratories for compliance with the UNM Chemical Hygiene Plan. The inspections are intended to ensure that lab operations are in compliance with applicable safety, health and environmental regulatory requirements of agencies such as OSHA, EPA, NFPA, NMED and the City of Albuquerque. Observations and corrective actions have been submitted in writing and we are in the process of addressing them.

**UNM – Los Alamos Advisory Board Report
November, 2022
Student Services Report**

Staffing Update

At the September board meeting, an update was provided about the re-instatement of the Registrar position as well as a vacancy of the Manager of Student Success position. After facilitating a search process for each position, both are now filled. Lori Tepley, who was previously a Senior Student Enrollment Associate was selected to fill the Registrar position. Coco Rae, who was previously a Senior Student Success Specialist was selected to fill the Manager of Student Success position. Both Lori and Coco have been highly effective in their roles and will be participating in training and onboarding as they take on new duties and initiatives within the department.

The internal promotions of both Lori and Coco created additional vacancies that are currently in the staff recruitment process. The Senior Student Enrollment Associate position is currently posted in UNM Jobs and accepting applicants. The Senior Student Success Specialist position will be posted soon.

Recruitment/Enrollment Initiatives

Student Services has been engaged in various forms of recruitment activity throughout September and October. In September we wrapped up a series of college fairs organized by the New Mexico College Access Council. We set up recruitment tables and interacted with perspective students and high school administrators from throughout Northern New Mexico. We also made personal follow visits to multiple high schools to talk with students in more detail. Additional visits and fairs are planned throughout November.

In October, we hosted four high schools on the UNM-LA campus. We provided snapshots of college instruction with our instructors, gave them an overview of the campus and the enrollment process, provided a campus tour, and fed the students with funding provided by the UNM-LA Student Government.

Jenny Duran, Financial Aid Officer, provided a virtual FAFSA workshop for Los Alamos High School. She has been providing regular walk-in sessions of FAFSA support for students and their families on campus and is providing group and individual assistance on an ongoing basis. More community walk-in hours are being announced for November.

Retention/Engagement Initiatives

In October we participated with UNM in celebrating National Transfer Student Week. We collaborated to host transfer advising with multiple UNM-ABQ departments and highlighted events across our campuses throughout the week including a resource fair in Albuquerque on Friday. Staff participated with in transfer advocate training that provided conversation about best practices for supporting transfer and transition students.

We have been participating on a First-Generation Celebration Committee to promote awareness of First-Generation students. We will hold a t-shirt event on campus in coordination with a national virtual event.

Student Services staff are also participating on a statewide planning committee to coordinate the 2022 New Mexico Diversity Summit to be held in November. In addition to the Summit, we have regularly scheduled meetings to share and collaborate on diversity initiatives focused on supporting and advocating for valuable experiences, equity, inclusion, and student success.

Professional Development

Three staff members from Student Services participated in the 2022 Annual Conference of the Hispanic Association of Colleges and Universities (HACU). We returned with energy and ideas for implementation to support student success and strengthen our effectiveness as a department.

Advisors have been participating in monthly development through the UNM Advising Matters program and participated in a virtual Advisor Institute.

The UNM Financial Aid office has been deliberate about bringing all of the campuses together to align and streamline processes and services for students. Jenny Duran has been participating in weekly training through September and October focusing on topics such as the FAFSA application process, student eligibility, tracking, verification, cost of attendance, need analysis, and award packaging.

Leadership Los Alamos

Kathryn Vigil, Director of Student Affairs, graduated from the 2022 class of Leadership Los Alamos. The May graduation event was postponed due to the Cerro Pelado Fire and took place on October 14.

UNM-Los Alamos Advisory Board Report
November 7, 2022
Business Operations

Human Resources

Recent postings and hiring activity:

- Current job postings:
 - ∞ Executive Assistant
 - ∞ Technical Analyst 2
 - ∞ Sr. Student Enrollment Associate
 - ∞ Teaching Lab Technician
- New Hires:
 - ∞ Rose Nyenhuis, Fiscal Services Tech, State date: 9-26-2022
 - ∞ Teresa Ribeiro, Grants Coordinator, State date: 10-31-2022
 - ∞ Lawrence Salazar, Facilities Services Tech, State date: 11-7-2022

Informational Technology

UNM Los Alamos IT staff are working on an Active Directory migration project with UNM Main Campus IT staff and on a shared storage upgrade project-utilizing SharePoint. Active Directory (AD) is a directory service / identity provider that enables administrators to connect users to Windows-based IT resources. Administrators use AD to create users and grant them access to Windows desktops, servers, and applications. Advantages of utilizing the Main Campus AD structure include: greater access to UNM enterprise systems, easier user configuration management, and user authentication and access using their UNM Net ID instead of a local username. SharePoint is a website-based collaboration system that uses workflow applications, databases, and other web parts and security features empowering teams to work together. SharePoint will replace our current shared drives, allow easier access to documents both on and off-site, and provide document backup and replication in the cloud.

- December 2021 – UNM-LA IT staff completed the AD Organizational Unit Admin and required SharePoint training. The UNM-LA AD Organizational Unit and the UNM-LA SharePoint site were created within the UNM Main Campus domain.
- January – February 2022 – Migration of student facing campus computers to the new AD domain and transfer of working files from current shared drives to the SharePoint site.
- September 2022 – New server delivered to UNM-LA campus
- October - November 2022 – New server installed, configured, and activated.
- December 2022 – January 2023 – Migration of faculty and staff to the new AD domain. User training and full deployment of SharePoint, Teams, and OneDrive.

Business Office

The Business Office is preparing documents for the upcoming internal FY23 projected year-end spending activity and FY24 budget documents for the upcoming budget process that start mid and late January. The results of the FY23 year-end spending activity will be shared in the March 2023 meeting.

- Completed the Report of Actuals review process. The FY22 Report of Actuals was submitted to HED on September 15, 2022 as required.

FY22 Report of Actuals

The summary exhibits from the FY22 Report of Actuals are generated from a UNM reporting application. Exhibit 1 is a summary of Current and Plant funds (includes all funds of the organization). The first section focuses on revenues and beginning balances to identify available funds. The second section focuses on expenditures, net transfers, and ending balances. The totals on the pages balance, as they should. Exhibit 2 provides additional detail for the Instruction and General fund.

Key items:

- 1) Focus on the unrestricted columns. Restricted budgets are established with budgets large enough to maintain budget authority until actual grants and their budgets are received, therefore the budget may exceed actuals.
- 2) Looking at Exhibit 2, actual revenues were over realized by \$588,488; actual expenditures were under realized by \$536,988, compared to original budget.
- 3) Looking at Exhibit 2, actual State Appropriations and Local Appropriations exceeded original budget by \$125,000 and \$83,786 respectively.
 - Exhibit 1 – Summary of Current and Plant Funds
 - Exhibit 2 – Summary of Instruction and General

Highlights of the FY23 Financials as of 9/30/2022

Included in your packet are the exhibits listed below to help illustrate the review of the Instruction and General (I&G) fund for FY23.

- Exhibit 3 – I&G – Revenue Summary as of 9/30/2022
- Exhibit 4 – I&G – Expenditure Summary as of 9/30/2022
- Exhibit 5 – 5-year comparison of I&G September data – Revenues/Expenditures/Transfers
- Exhibit 6 – 5-year comparison of I&G September data – Revenue Summary – Actual Dollars
- Exhibit 7 – 5-year comparison of I&G September data – Expenditure Summary – Actual Dollars
- Exhibit 8 – Gauge charts

Revenues as of 9/30/2022 are at 25.03% of total budgeted revenues before adjustments for changes in fund balances and transfers. The adjustments are necessary to balance with system reports. Revenues net transfers are at 14.44% of total budgeted revenues.

Expenditures as of 9/30/2022 are at 16.35% of total budgeted annual expenditures.

Capital Projects Update

Campus wide Infrastructure and Improvements (Classrooms) - \$937,500

- Current and Future Timeline Events:
 - October 2022 – December 2022 - Board of Regents, HED, and State Board of Finance approvals
 - Spring 2023 – Construction begins

Los Alamos Workforce Development/Career Technical Education - \$2,125,000

- Current and Future Timeline Events:
 - October 2022 – December 2022 - Board of Regents, HED, and State Board of Finance approvals
 - Spring 2023 – Construction begins
 - Spring 2024 – Occupancy

Los Alamos Campus Wide Infrastructure - \$1,000,000

- Current and Future Timeline Events:
 - October 2022 – December 2022 - Board of Regents, HED, and State Board of Finance approvals
 - Spring 2023 – Construction begins
 - Spring 2024 – Construction complete

Exhibit 1 - UNM LOS ALAMOS Campus Summary of Current and Plant Funds

		Original		Revised		Actuals 2022	
		Budget 2022		Budget 2022		Actuals 2022	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	4,427,229	1,638,203	4,861,278	1,438,203	5,015,717.45	11,095.00
	Student Social and Cultural Ex 15	55,250	0	55,250	0	53,741.59	.00
	Research Ex 16	0	0	0	200,000	.00	128,356.00
	Public Service Ex 17	18,000	541,157	18,000	541,157	4,145.00	461,013.00
	Student Aid Ex 19	4,900	0	4,900	0	11,009.28	5,752.00
	Auxiliaries Ex 20	93,000	0	93,000	0	59,587.59	.00
Subtotal Current Funds		4,598,379	2,179,360	5,032,428	2,179,360	5,144,200.91	606,216.00
TOTAL Revenues		4,598,379	2,179,360	5,032,428	2,179,360	5,144,200.91	606,216.00
Beginning Balance	Instruction and General	1,767,874	0	2,637,562	0	2,637,561.89	.00
	Student Social and Cultural Ex 15	18,526	0	25,632	0	25,631.77	.00
	Public Service Ex 17	107,734	0	139,574	0	139,573.59	.00
	Student Aid Ex 19	114,477	0	146,492	0	146,492.35	.00
	Auxiliaries Ex 20	395,241	0	639,647	0	639,646.64	.00
Subtotal Current Funds		2,403,852	0	3,588,907	0	3,588,906.24	.00
TOTAL Beginning Balance		2,403,852	0	3,588,907	0	3,588,906.24	.00
Total Available	Instruction and General	6,195,103	1,638,203	7,498,840	1,438,203	7,653,279.34	11,095.00
	Student Social and Cultural Ex 15	73,776	0	80,882	0	79,373.36	.00
	Research Ex 16	0	0	0	200,000	.00	128,356.00
	Public Service Ex 17	125,734	541,157	157,574	541,157	143,718.59	461,013.00
	Student Aid Ex 19	119,377	0	151,392	0	157,501.63	5,752.00
	Auxiliaries Ex 20	488,241	0	732,647	0	699,234.23	.00
Subtotal Current Funds		7,002,231	2,179,360	8,621,335	2,179,360	8,733,107.15	606,216.00
TOTAL Total Available		7,002,231	2,179,360	8,621,335	2,179,360	8,733,107.15	606,216.00

Exhibit 1 - UNM LOS ALAMOS Campus **Summary of Current and Plant Funds**

		Original		Revised		Actuals 2022	
		Budget 2022		Budget 2022		Actuals 2022	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	4,331,335	1,638,203	4,572,374	1,438,203	3,794,346.82	11,095.00
	Student Social and Cultural Ex 15	15,250	0	15,250	0	11,021.15	.00
	Research Ex 16	0	0	0	200,000	.00	128,356.00
	Public Service Ex 17	94,307	541,157	94,307	541,157	5,893.38	461,013.00
	Student Aid Ex 19	64,119	0	64,119	0	37,222.10	5,752.00
	Auxiliaries Ex 20	398,000	0	398,000	0	47,790.24	.00
Subtotal Current Funds		4,903,011	2,179,360	5,144,050	2,179,360	3,896,273.69	606,216.00
TOTAL Expenditures		4,903,011	2,179,360	5,144,050	2,179,360	3,896,273.69	606,216.00
Transfers	Instruction and General	(890,319)	0	(1,115,319)	0	(1,115,039.00)	.00
	Student Social and Cultural Ex 15	(40,000)	0	(40,000)	0	(40,000.00)	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Student Aid Ex 19	59,219	0	59,219	0	59,444.67	.00
Subtotal Current Funds		(871,100)	0	(1,096,100)	0	(1,095,594.33)	.00
TOTAL Transfers		(871,100)	0	(1,096,100)	0	(1,095,594.33)	.00
Ending Balance	Instruction and General	973,449	0	1,811,147	0	2,743,893.52	.00
	Student Social and Cultural Ex 15	18,526	0	25,632	0	28,352.21	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	31,427	0	63,267	0	137,825.21	.00
	Student Aid Ex 19	114,477	0	146,492	0	179,724.20	.00
	Auxiliaries Ex 20	90,241	0	334,647	0	651,443.99	.00
Subtotal Current Funds		1,228,120	0	2,381,185	0	3,741,239.13	.00
TOTAL Ending Balance		1,228,120	0	2,381,185	0	3,741,239.13	.00
Total Expenditures, Transfers and Balances		7,002,231	2,179,360	8,621,335	2,179,360	8,733,107.15	606,216.00

**Exhibit 2 - UNM LOS ALAMOS Campus
Summary of Instruction and General**

		Original		Revised		Actuals 2022	
		Budget 2022		Budget 2022		PERIOD 14	
		PERIOD 14		PERIOD 14		PERIOD 14	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	939,029	0	973,329	0	1,004,577	0
	STATE APPROPRIATIONS	1,926,200	0	1,938,700	0	1,938,700	0
	LOCAL APPROPRIATIONS	1,500,000	0	1,500,000	0	1,583,786	0
	FEDERAL GRANTS AND CONTRACTS	0	1,232,910	379,249	1,032,910	379,249	7,377
	STATE GRANTS AND CONTRACTS	2,000	405,293	2,000	405,293	508	3,718
	SALES AND SERVICES	15,000	0	15,000	0	437	0
	OTHER SOURCES	45,000	0	53,000	0	108,460	0
Total Revenues		4,427,229	1,638,203	4,861,278	1,438,203	5,015,717	11,095
Beginning Balance	RESERVES	1,767,874	0	2,637,562	0	2,637,562	0
Total Available		6,195,103	1,638,203	7,498,840	1,438,203	7,653,279	11,095
Expenditures	INSTRUCTION	1,509,568	1,601,703	1,556,839	1,401,703	1,209,211	1,200
	ACADEMIC SUPPORT	713,016	10,500	750,329	10,500	654,327	0
	STUDENT SERVICES	568,853	12,500	585,621	12,500	465,772	9,895
	INSTITUTIONAL SUPPORT	1,125,112	13,500	1,252,547	13,500	1,063,454	0
	OPERATION AND MAINTENANCE OF PLANT	414,786	0	427,038	0	401,583	0
Total Expenditures		4,331,335	1,638,203	4,572,374	1,438,203	3,794,347	11,095
Transfers (IN) or OUT	TRANSFERS	890,319	0	1,115,319	0	1,115,039	0
Ending Balance		973,449	0	1,811,147	0	2,743,893	0

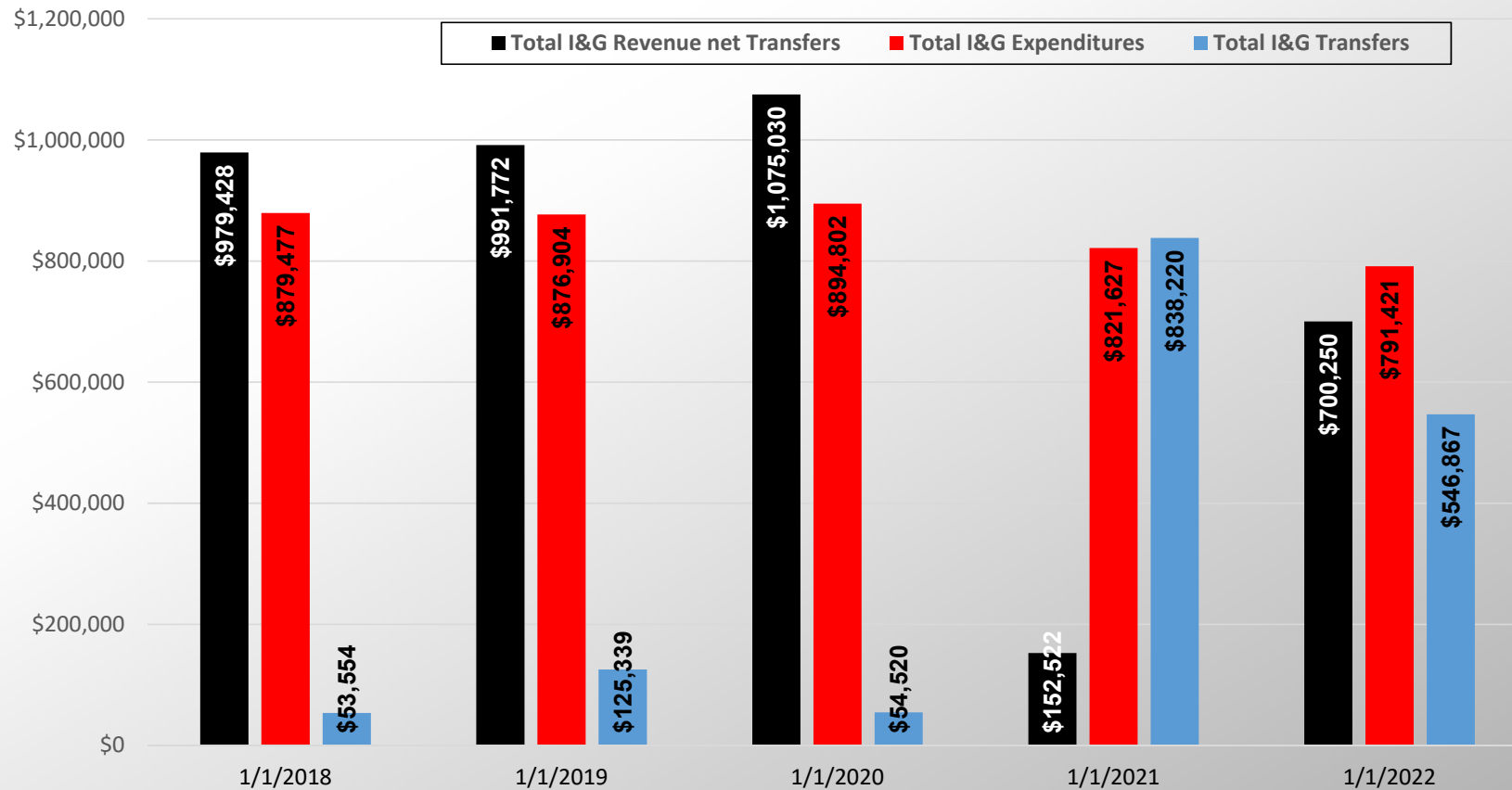
**University of New Mexico Los Alamos
Instruction and General
Revenue Summary
9/30/2022**

	Original Budget	Revised Budget	Actuals as of 09-30-2022	Over (Under)	% Realized
Tuition					
Summer	\$ 117,900	\$ 117,900	\$ 52,452	\$ (65,448)	44.49%
Fall	\$ 422,200	\$ 422,200	\$ 415,709	\$ (6,491)	98.46%
Spring	\$ 455,600	\$ 455,600	\$ (492)	\$ (456,092)	-0.11%
Dual Credit (Summer, Fall, Spring)	\$ (160,700)	\$ (160,700)	\$ (40,209)	\$ 120,491	25.02%
Total Tuition	\$ 835,000	\$ 835,000	\$ 427,460	\$ (407,540)	51.19%
Fees					
Late Registration Fees	\$ 5,000	\$ 5,000	\$ 2,310	\$ (2,690)	46.20%
Course/Curriculum Fees	\$ 174,043	\$ 174,043	\$ 64,959	\$ (109,084)	37.32%
Print Management Fee	\$ 18,000	\$ 18,000	\$ 11,068	\$ (6,933)	61.49%
Library Fines	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Usage	\$ 50,000	\$ 50,000	\$ 8,026	\$ (41,974)	16.05%
Misc Fees	\$ 100	\$ 100	\$ -	\$ (100)	0.00%
Course Change Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Total Fees	\$ 247,143	\$ 247,143	\$ 86,363	\$ (160,781)	34.94%
Total Tuition and Fees	\$ 1,082,143	\$ 1,082,143	\$ 513,823	\$ (568,320)	47.48%
State Appropriation (w/High Skills allocation)	\$ 2,145,048	\$ 2,145,048	\$ 689,647	\$ (1,455,401)	32.15%
Local Appropriation	\$ 1,525,000	\$ 1,525,000	\$ 27,049	\$ (1,497,951)	1.77%
Other Sources for Instruction and General					
Community Education	\$ 151,033	\$ 151,033	\$ -	\$ (151,033)	0.00%
Other	\$ 80,000	\$ 80,000	\$ 16,597	\$ (63,403)	20.75%
Total Instruction and General Revenue	\$ 4,983,224	\$ 4,983,224	\$ 1,247,117	\$ (3,736,107)	25.03%
Change in Fund Balance	\$ 412,850.00	\$ 412,850.00	\$ -		
Total Instruction and General Transfers	\$ (546,867)	\$ (546,867)	\$ (546,867)	\$ -	100.00%
Total I&G Revenue net Transfers	\$ 4,849,207	\$ 4,849,207	\$ 700,250	\$ (3,736,107)	14.44%

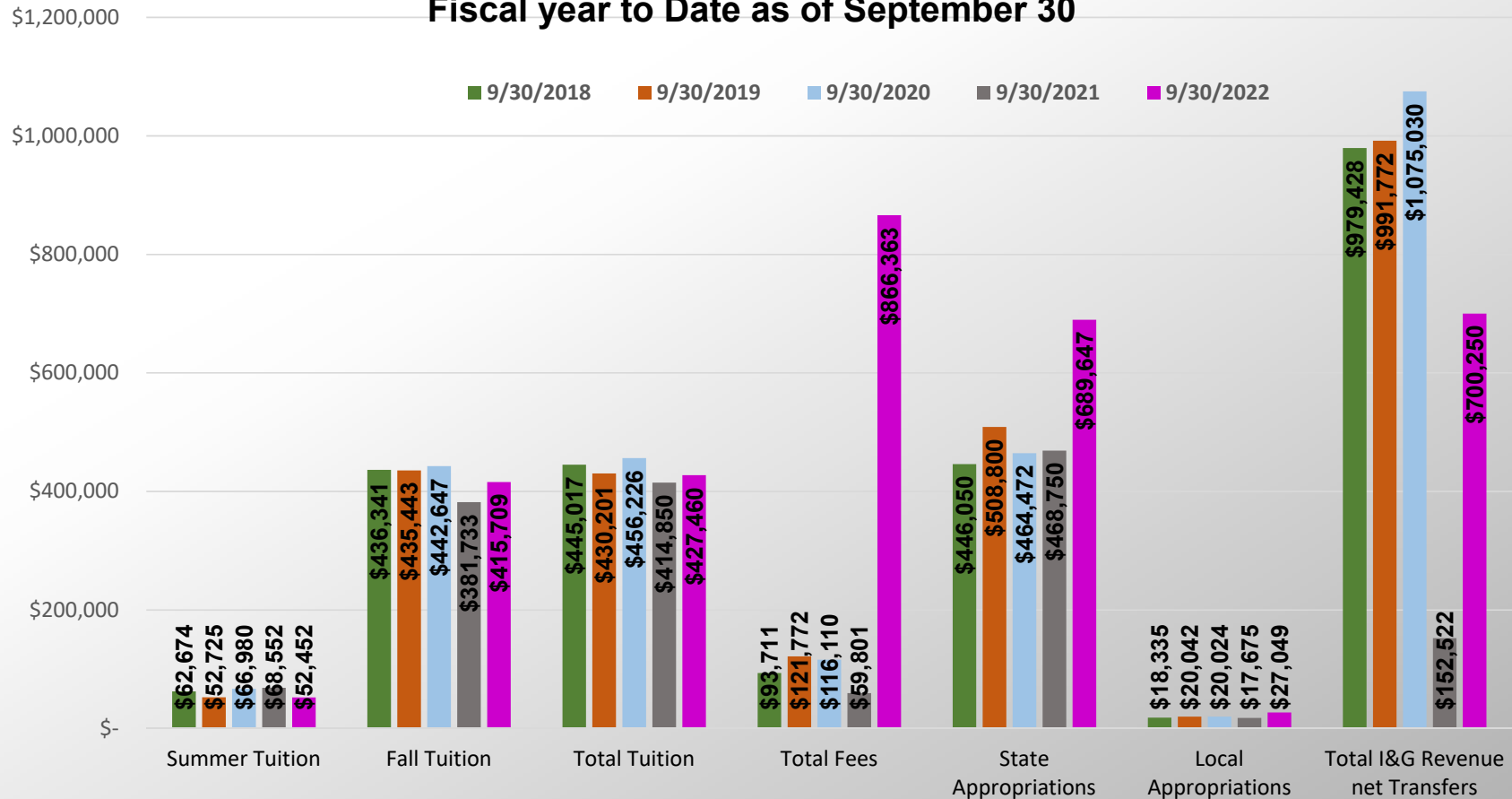
University of New Mexico Los Alamos
Instruction and General
Expenditure Summary
9/30/2022

	Original Budget	Revised Budget	Actuals as of 09-30-2022	Budget Balance	% Expended
Instruction Expenditures					
Academic Instruction	\$ 520,259	\$ 675,200	\$ 109,518	\$ 565,682	16.22%
Course/Curriculum	\$ 25,900	\$ 25,900	\$ 929	\$ 24,971	3.59%
Vocational/Technical Instruction	\$ 425,029	\$ 269,258	\$ 9,504	\$ 259,754	3.53%
Course/Curriculum	\$ 19,600	\$ 19,600	\$ 1,647	\$ 17,953	8.41%
Summer Session	\$ 82,000	\$ 82,000	\$ 37,132	\$ 44,868	45.28%
Community Education	\$ 176,033	\$ 176,863	\$ 4,233	\$ 172,630	2.39%
Fringe Benefits	\$ 252,850	\$ 252,850	\$ 39,157	\$ 213,693	15.49%
Total Instruction	\$ 1,501,671	\$ 1,501,671	\$ 202,121	\$ 1,299,550	13.46%
Academic Support Expenditures					
Libraries	\$ 153,925	\$ 153,925	\$ 25,936	\$ 127,989	16.85%
Academic Administration	\$ 448,636	\$ 448,636	\$ 79,604	\$ 369,032	17.74%
Course/Curriculum	\$ 118,543	\$ 118,543	\$ 9,944	\$ 108,599	8.39%
Fringe Benefits	\$ 183,145	\$ 183,145	\$ 32,055	\$ 151,090	17.50%
Total Academic Support	\$ 904,249	\$ 904,249	\$ 147,539	\$ 756,710	16.32%
Student Services Expenditures					
Student Services Administration	\$ 194,062	\$ 194,062	\$ 35,416	\$ 158,646	18.25%
Counseling and Career Guidance	\$ 54,277	\$ 54,277	\$ 7,654	\$ 46,623	14.10%
Financial Aid	\$ 40,195	\$ 40,195	\$ 9,391	\$ 30,804	23.36%
Student Records	\$ 212,675	\$ 212,675	\$ 32,029	\$ 180,646	15.06%
Fringe Benefits	\$ 140,280	\$ 140,280	\$ 25,593	\$ 114,687	18.24%
Total Student Services	\$ 641,489	\$ 641,489	\$ 110,084	\$ 531,405	17.16%
Institutional Support Expenditures					
Executive Dir Office	\$ 308,366	\$ 308,366	\$ 64,137	\$ 244,229	20.80%
Business Operations	\$ 347,495	\$ 347,495	\$ 65,507	\$ 281,988	18.85%
Administrative Services	\$ 25,986	\$ 25,986	\$ -	\$ 25,986	0.00%
Course/Curriculum	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	0.00%
Logistics	\$ 255,831	\$ 255,831	\$ 50,851	\$ 204,980	19.88%
Community Relations	\$ 82,602	\$ 82,602	\$ 12,656	\$ 69,946	15.32%
Fringe Benefits	\$ 278,950	\$ 278,950	\$ 54,578	\$ 224,372	19.57%
Total Institutional Support	\$ 1,309,230	\$ 1,309,230	\$ 247,730	\$ 1,061,500	18.92%
Physical Plant Expenditures					
Custodial	\$ 330,559	\$ 330,559	\$ 56,718	\$ 273,841	17.16%
Utilities and Risk Management	\$ 101,273	\$ 101,273	\$ 16,682	\$ 84,591	16.47%
Fringe Benefits	\$ 51,075	\$ 51,075	\$ 10,547	\$ 40,528	20.65%
Total Physical Plant	\$ 482,907	\$ 482,907	\$ 83,948	\$ 398,959	17.38%
Total Instruction and General Expense	\$ 4,839,546	\$ 4,839,546	\$ 791,421	\$ 4,048,125	16.35%

Instruction and General Consolidated Revenues / Expenditures Fiscal year to Date as of September 30



Instruction and General Revenue Summary – Actual Dollars Fiscal year to Date as of September 30



Instruction and General Expenditure Summary – Actual Dollars Fiscal year to Date as of September 30

