



**Advisory Board Meeting
Monday, May 10, 2021
5:30 pm, Zoom Meeting**

MINUTES

1. Call to Order, Confirmation of a Quorum

Stephen Boerigter called the meeting to order at 5:32 pm.

Board Members Present:

Stephen Boerigter
David Sutton
Michelle Hall
Sheila Schiferl

UNM LA Staff Present:

Cynthia Rooney, Chancellor
Irina Alvestad, Interim Dean of Instruction
Bob Harmon, Director Business Operations
Kathryn Vigil, Director of Student Affairs
Tony Gallegos, Student Success Manager
Laci Taylor, Executive Assistant to the Chancellor

Visitors Present:

David Hampton, Chris Mae Paladon, Katherine Shera, Benji Bonnet

2. Routine Business – *Board Action Items*

- a. Adoption of Agenda
 - i. Motion made by David Sutton to approve the Agenda. Seconded by Sheila Schiferl, motion passed.
- b. Approval of Advisory Board Meeting Minutes-April 14, 2021 (Attachment A)
 - i. Motion made by Michelle Hall to approve the minutes. Seconded by David Sutton, motion passed.

3. Public Comment

- a. Katherine Shera and Benji Bonnet participated with public comments about concerns regarding UNM-LA workforce programs related to Los Alamos National Lab.

4. Introduction of Visitors

- a. David Hampton, Tony Gallegos and Chris Mae Paladon were introduced to the Advisory Board.

5. Information for the Board

- a. Presentation on Community Internship Collaboration (CIC) (Attachment B)
 - i. Tony Gallegos gave an overview of the Spring CIC Program.
 - ii. Chris Mae Paladon shared her experience with the CIC program and her final project.

- b. Presentation on Title V Grant (Attachment C)
 - i. Dr. Cynthia Rooney presented a PowerPoint presentation on the Title V Grant.
 - ii. There was discussion about the Title V Grant following the presentation.

6. Presentations by the Executive Team

- a. Chancellor (Attachment D)
 - i. Guidance from the Governor's office and UNM is expected in the next two weeks on re-opening the campus, but the most recent discussions indicate that operations will slowly be returned to campus this summer.
 - ii. Dr. Paul Allen will begin as the Dean of Instruction on June 1 and a verbal agreement has been made with a Marketing Representative to begin work on the same day.
 - iii. The collective bargaining process continues. The Provost has been inclusive with the branch chancellors in gathering data and discussing ideas.
 - iv. Los Alamos County has included \$200,000 for capital projects for UNM-LA in their most recent budget.
 - v. Dr. Cynthia Rooney has been invited to serve on a committee considering revisions to the higher education funding formula during the Interim Legislative Session.
- b. Dean of Instruction (Attachment E)
 - i. Dr. Irina Alvestad attended a roundtable discussion with leadership at UNM College of Education to develop pathways for students to complete a four year degree in education.
 - ii. UNM-LA continues to partner with the group organizing the Los Alamos ScienceFest. Three faculty will present at the event this summer.
 - iii. The office of instruction continues preparations for the summer and fall semesters.
 - iv. Details are being finalized with LANL for their financial support of the BSME program.
- c. Director of Student Services (Attachment F)
 - i. An early headcount and student credit hours for Summer and Fall indicates that there is strong momentum for both semesters.
 - ii. Student Services is reaching out to a cohort of students that left UNM-LA prior to completing a credential. An invitation will be provided to this cohort to return.
 - iii. Student Services partnered with the Office of Instruction to provide needed workshops for students focused on "Documenting and Citing Sources" and "Study Skills."
 - iv. This year 90 students have been named in the graduation program for UNM-LA.
- d. Director of Business Operations (Attachment G)
 - i. Bob Harmon provided an update on the following capital projects: Library/Learning Resource Center, Campus wide Infrastructure and Improvements, Security System Upgrade, and Workforce Development/Career Technical Education.
 - ii. Revenues as of March 31 are at 82% of the total budgeted revenues and are projected to be at 100% or greater by the year-end.
 - iii. Expenditures as of March 31 are at 64% of total budgeted annual expenditures. Expenditures are down 2.5% compared to last year at this time. Excess revenues over expenditures will be added to the reserve balance.
 - iv. The UNM-LA FY22 operating budget has been submitted to the New Mexico Department of Higher Education and to UNM Albuquerque.

7. Next Meeting

- a. September 13, 2021 at 5:30 p.m. UNM-LA Lecture Hall

8. Adjournment: 6:54 p.m.