



**Advisory Board Meeting
Monday, March 8, 2021
5:30 pm, Zoom Meeting**

MINUTES

1. Call to Order, Confirmation of a Quorum

Stephen Boerigter called the meeting to order at 5:33 pm.

Board Members Present:

Stephen Boerigter

Michelle Hall

Laura Burrows

Sheila Schiferl

UNM LA Staff Present:

Cynthia Rooney, Chancellor

Irina Alvestad, Interim Dean of Instruction

Bob Harmon, Director Business Operations

Kathryn Vigil, Director of Student Affairs

Laci Taylor, Executive Assistant to the Chancellor

Visitors Present:

David Hampton, Rick Mooday

2. Routine Business – Board Action Items

a. Adoption of Agenda

i. Motion made by Laura Burrows to approve the Agenda. Motion passed by unanimous vote.

b. Approval of Advisory Board Meeting Minutes-January 11, 2021 (Attachment A)

i. Motion made by Laura Burrows to approve the minutes. Motion passed by unanimous vote.

3. Public Comment

a. None

4. Introduction of Visitors

a. None

5. New Business – Board Action Items

a. Tuition and Fees Proposal for 2021-22 (Attachment B)

i. Bob Harmon reviewed the exhibits for the tuition and fees proposal.

ii. The recommendation by the UNM-Los Alamos was no increase in proposed tuition or fees for FY22.

iii. A motion was made by Michelle Hall and seconded by Sheila Schiferl to accept the proposal. Motion passed by unanimous vote.

b. Budget Adjustment Request (BAR) for FY21 (Attachment C)

i. Unrestricted BAR #1, created in June 2020 and approved in July 2020, reflects changes made to the original FY21 budget and the revised FY21 budget, due to reduced state funding prior to July 1, 2020. BAR #1 was included as a reference.

ii. Unrestricted BAR #2 reflects budget adjustments that occurred as part of operating the university. Two items created budget adjustments from Bar #1 and the final FY21 revised budget. Beginning

balances were revised after the FY20 year-end process was completed; second, \$62,440 was transferred from Auxiliary Enterprises for capital project matching.

- iii. Motion made by Michelle Hall to accept the Budget Adjustment Request. Motion passed by unanimous vote.

6. Presentations by the Executive Team

a. Chancellor (Attachment D)

- i. Dr. Rooney shared that many are hopeful for successful vaccination efforts which will allow the campus to move to “post pandemic” operations for the fall semester.
- ii. The search for the next Dean of Instruction is in the final stages. A verbal offer has been made and accepted, with a tentative start date of June 1.
- iii. A verbal offer has been made and accepted to a Communications and Marketing Coordinator with a tentative start date of March 29.
- iv. The 60 day New Mexico Legislative Session will end on March 19. Funding for Higher Education will be virtually flat. A 1.5%, partially funded, compensation increase is included in the proposed budget. Partial funding for the Opportunity Scholarship is also included which will potentially benefit part-time students. The Governor has until April 9 to sign proposed legislation.
- v. The collective bargaining process with the unions representing faculty continues. We are receiving requests for data and some are optimistic that an agreement might be reached by May 2021.

b. Interim Dean of Instruction (Attachment E)

- i. The spring semester is progressing well. After spring break, 15 late start courses will begin.
- ii. Three additional faculty earned Quality Matters Teaching Online Certification. One more faculty is expected to complete this certification before the end of the semester.
- iii. The summer 2021 schedule will look similar to last summer’s with most courses offered remotely. The fall 2021 semester will be a more progressively balanced combination of remote and on-campus modes of instruction.
- iv. Mario Velardi has been elected to serve as the new UNM-LA Faculty Senator to represent our campus at UNM Faculty Senate.

c. Director of Student Services (Attachment F)

- i. February 5 was the official census date for the spring 2021 semester. UNM-LA’s enrollment was basically flat.
- ii. Althea Denlinger was awarded a scholarship from N3B and its parent companies, Huntington Ingalls Industries and BWXT, along with subcontractor partners Longnecker and Associates and Tetra Tech. She has been invited to attend the virtual Waste Management Symposium this spring.
- iii. Danna Mayer-Llamas was selected to represent UNM-Los Alamos for the PTK All-USA Academic Team.
- iv. Tony Gallegos and Grace Willerton are certified academic advisors through Global Career Development Facilitators. Coco Rae was accepted into the spring 2021 cohort.

d. Director of Business Operations (Attachment G)

- i. The internal FY21 year-end project estimating future spending projections has been completed. Projected revenues will exceed projected expenditures by approximately \$230,000. This will roll forward to replace reserves used to balance the budget after the special session which cut funding.
- ii. Bob Harmon provided an update on the capital projects including the Library Renovation, Campus Wide Infrastructure and Improvements, Security System Upgrade, and the Solar Project.
- iii. The UNM-Los Alamos campus video project was shared with the Advisory Board, who shared positive comments.

7. Next Meeting

- a. Special Budget Meeting: April 15, 2021 at 5:30 p.m. UNM-LA Lecture Hall, Zoom

8. Adjournment: 6:13 p.m.