



**Advisory Board Meeting
Monday, June 1, 2022
5:30 pm, Lecture Hall, Building 2**

MINUTES

1. Call to Order, Confirmation of a Quorum

Alissa Grissom called the meeting to order at 5:30 p.m. (Grissom led the meeting based on an earlier request by Advisory Board Chair, Stephen Boerigter.)

Board Members Present:

Stephen Boerigter (Zoom)
Charles McCullough
Laura Burrows
Alissa Grissom (Zoom)
David Hanson (Zoom)

UNM LA Staff Present:

Cynthia Rooney, Chancellor (Zoom)
Paul Allen, Dean of Instruction (Zoom)
Bob Harmon, Director Business Operations
Kathryn Vigil, Director of Student Affairs
Irina Alvestad, Associate Dean of Instruction (Zoom)
Valida Dushdurova, Research and Information Manager (Zoom)
Laci Taylor, Executive Assistant to the Chancellor

Visitors Present: none

2. Routine Business – Board Action Items

- a. Adoption of Agenda
 - i. Motion made by Stephen Boerigter to approve the Agenda. Seconded by Laura Burrows, motion passed.
- b. Approval of Advisory Board Meeting Minutes – April 11, 2022 (Attachment A)
 - i. Motion made by Laura Burrows to approve the minutes. Seconded by Steve Boerigter, motion passed.

3. Public Comment - None

4. Introduction of Visitors

- a. Valida Dushdurova was introduced and a brief description of her role as the Research and Information Manager was presented to the Advisory Board. She has worked for UNM-LA for nineteen years.

5. Information for the Board

- a. Update on the UNM-LA Chancellor Transition
 - i. Mike Holtzclaw has accepted the position of Chancellor and will begin on July 18, 2022.
 - ii. Cindy Rooney will continue in her role as Chancellor until July 18, 2022.
- b. Presentation on Student Success metrics by Valida Dushdurova, Institutional Researcher at UNM-LA
 - i. Valida Dushdurova presented information on UNM-LA's student success metrics for programs, student demographics, performance, course success, retention, student surveys, and NMHED reporting.

- ii. There was discussion about the various metrics throughout the presentation.

6. Presentations by the Executive Team

(Highlights of items detailed more completely in the Appendices)

a. Chancellor (Attachment B)

- i. Dr. Rooney noted that this meeting on June 1, 2022 was rescheduled from May 9, 2022 because of the Los Alamos “Set” evacuation status due to wildfires in the area at the time of the original meeting.
- ii. There was discussion about the graduating class of 2022 and the challenges they have faced over the past few years, dealing with the pandemic, challenges related to diversity, equity, and inclusion, and most recently the wild fires in the area.
- iii. UNM is launching the 2040 Strategic Plan. Two of the goals that were mentioned are One University and Advancing New Mexico. UNM is working closely with the branches to close the gaps and create One University and the UNM system has recognized how important it is to serve our state.
- iv. The UNM-LA Strategic Plan was developed in 2016/2017. Each year there has been an update to the strategic priorities. Links to this information were provided in the appendices.
- v. The Board of Regents will be hosting their annual retreat at UNM-LA on June 9 and 10. Members of the UNM-LA Advisory Board are invited to meet with the Regents, President Stokes, and the UNM Executive Team for breakfast on Friday, June 10.
- vi. In her new role, the Provost has asked Cindy Rooney to take on some special projects, reporting to him, including serving as a mentor to the new Chancellors in the UNM system.

b. Dean of Instruction (Attachment C)

- i. Recent staffing resignations and retirements include: Steve Dawald, the Fire Science Coordinator, Susan Schauer, the Science Division Chair, Jane Clements the Director of Adult Education and Dennis Davies-Wilson the Library Director. Two new positions will be posted this month, the Workforce and Community Education Manager and the Learning Resource Center Manager.
- ii. Summer courses begin next Monday, enrollment is down compared to last year.
- iii. UNM-LA has submitted an application for a \$40,000 grant from the RDC for workforce development.
- iv. The faculty union filed a grievance against the faculty workload policy and arbitration will take place in the fall.
- v. The transition to the new Learning Management System, Canvas, has been successful

c. Director of Student Services (Attachment D)

- i. Summer enrollment is down with 36% less students than last summer. A comparison to the other branch campuses shows that numbers are small across the board.
- ii. Fall semester begins in 58 days and enrollment is up 4%. Student Services anticipates that enrollment will be flat or slightly up for the fall semester.
- iii. Graduate, Althea Denlinger, will be unable to speak at the 2022 commencement ceremony due to a family emergency. Kathryn Vigil shared her story with the Advisory Board.
- iv. Kathryn Vigil highlighted the students who had been inducted into the PTK Honor Society, the All State Team and scholarship winners for the LANL Foundation.

d. Director of Business Operations (Attachment E)

- i. The fiscal year-end close-out activities are underway.
- ii. Bob Harmon referenced the Capital Projects list in the appendices. Some of the completion and occupancy dates have been extended past the original dates.
- iii. Revenues are at 81% of total budgeted revenues. Actual revenues are projected to be at 100% or greater by the end of the year.
- iv. Expenditures are at 61% of the total budgeted annual expenditures. The expenditures will not exceed revenues and remaining funds will be added to the fund balance.
- v. Next week students will be on campus for the Computational Physics event. This summer LANL will be hosting their symposium on our campus which will include 190 student posters.

7. Next Meeting

- a. September 12, 2022 at 5:30 pm, UNM-LA Lecture Hall, Building 2

8. Adjournment: 6:46 p.m.