English 120

INFORMATION SEARCH PROCESS

Search Process

Book Resources (searching *LIBROS-WorldCat Discovery*)

Periodical Articles (searching online databases)

Films on Demand

World Wide Web

Accessing *LIBROS (WorldCat Discovery)*

Access the Library web site at: http://losalamos.unm.edu/library/

Under **Frequently Used Databases**, click on *LIBROS (WorldCat Discovery)*

Book Resources – Searching *LIBROS (WorldCat Discovery)*

Perform keyword searches in *LIBROS (WorldCat Discovery*
◦ Keyword searches will lead you to critical/analytical resources <u>about</u> your topic

By default, you will be searching only the UNM-Los Alamos collection.

Evaluate for <u>relevance</u> by browsing contents and indexes for information related to what you are looking for.

Book Resources at other LIBROS libraries and libraries worldwide (Interlibrary Loan)

Perform appropriate keyword searches in *LIBROS (WorldCat Discovery)*

Select "Libraries Worldwide" to identify books available in libraries other than UNM-Los Alamos
- If a source is found that is not at UNM-LA:
  - Click on the "Request through Interlibrary Loan" button in the catalog record for the source.
  - Select "request a book" on the resulting screen.
  - fill out and submit the online interlibrary loan form
  - Items requested through interlibrary loan can take a week or more to arrive.

Search Online Periodical Index Databases

Periodical index databases
- *Academic Search Complete*
- *Expanded Academic ASAP*
- *Opposing Viewpoints*

Subject specific databases
- From the library's website (menu on left), select "Online Resources"
- Select "By Subject"
- Select an appropriate subject area from the list on the resulting page.
- Select appropriate databases listed for that subject area.

Search Online Periodical Index Databases cont.

Perform appropriate keyword searches
- See "Search Guide" handout for suggestions/examples

Select "full text" only.

Select "Scholarly/Peer-reviewed/Refereed" articles.

Articles designated as "Critical Essays" and "Articles" in *Expanded Academic ASAP* will probably be most helpful.

Avoid articles identified as some form of "review."

Select and print articles as desired.

Search *Films on Demand*

Access from the Library web site front page.

Type in appropriate terms.

To find all possibilities, choose to search "segments"

Submit search.

Select appropriate videos to view.

Take notes as necessary to provide accurate information depicted in the video.

Refer to the MLA Citation guide for the proper citation format for an online video.

Web Resources (visible web)

Search in *Google* or another web search engine that you are familiar with.

Enter appropriate search terms for your topic.

Evaluate all web resources for authoritativeness, reliability, and relevance.

Check with your instructor to find out how many web resources are allowed.

Conclusion

Don't procrastinate.

Do a little bit each day.

Ask your instructor and library staff for help before the situation becomes a crisis.

Have fun!