



**Special Advisory Board Meeting  
Thursday, April 24, 2014  
5:30 p.m., Lecture Hall**

<b>MINUTES</b>
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**1. CALL TO ORDER**

At 5:33 p.m., Steve Boerigter, Chairperson called the meeting to order and provided brief opening remarks.

**2. ROLL CALL**

**Board Members Present:**

Dr. Steve Boerigter  
Ms. Micheline Devaurs  
Dr. Michelle Hall  
Mr. David Sutton

**Staff & Visitors Present:**

Dr. Cedric Page, Executive Director  
Dr. Cindy Rooney, Dean of Instruction  
Ms. Lisa Wismer, Director, Business Operations  
Ms. Kathryn Vigil, Student Enrollment Director  
Ms. Kay Willerton, Associate Dean of Instruction; Department Chair, Mathematics  
Ms. Gayle Burns, Manager, Business Services  
Ms. Elizabeth Rademacher, Academic Student Success Manager  
Mr. Thomas Neale, UNM Real Estate  
Ms. Carol Clark, Publisher/Editor, Los Alamos Daily Post  
Mr. Alex Zubelewicz, Visitor  
Ms. Anne Laurent, Capital Projects, Los Alamos County  
Mr. George Chandler and Mrs. Chris Chandler, Property Owners on 9<sup>th</sup> St.  
Ms. Jane Latie, Property Owner Myrtle St.

**3. ROUTINE BUSINESS - BOARD ACTION**

Approval Advisory Board Meeting Minutes

Ms. Wismer had one correction for Section 6, staff raises should be changed to 2.5%. This change was made after the meeting on March 31<sup>st</sup>. A motion to approve the Minutes for the Advisory Board Meeting on March 31, 2014, with the one correction was made by Dr. Hall and seconded by Mr. Sutton. Motion was passed.

**4. PRESENTATIONS OF VISITORS**

Dr. Page noted the visitors: Carol Clark, LA Daily Post; Alex Zubelewicz, Visitor; Anne Laurent, Los Alamos County; George and Chris Chandler, Property Owners on 9<sup>th</sup> St; Jane Latie, Property Owner Myrtle St.

**5. STAFF PRESENTATIONS and ADVISORY BOARD DISCUSSION**

Ms. Katherine Vigil gave an update on the strategy for addressing the student housing situation for the fall term. A referral system with the Chamber of Commerce is being developed for students after the summer 2014 session. Future direction for housing strategy is pending and will be determined by the outcome of the meeting tonight. Ms. Vigil answered several questions from the Board.

Dr. Page updated the Board on recent meetings with individual landlords who own area multi-unit housing. Upgrading processes and the costs associated with the processes were discussed. Dr. Page noted that a renovation strategy for the UNM-LA property may be feasible and desirable. He also noted that the UNM rezoning request was withdrawn today by Mr. Thomas Neale.

Dr. Page introduced Mr. Thomas Neal from UNM Real Estate. Mr. Neale discussed the factors that are considered in decisions regarding real estate and housing by the UNM Regents. He discussed doing a feasibility analysis so that UNM-LA can have the best information possible in order to get the best return on the land and buildings. The board explored alternate ideas and approaches with Mr. Neale and the UNM-LA staff. A motion was made by Dr. Hall to have UNM Real Estate do a feasibility study and to explore the tear down option. Motion seconded by Ms. Devaurs. Motion passed.

UNM's housing will be closed for the fall and spring terms 2015.

**6. FUTURE BUSINESS**

The next regular meeting will be held on Monday, May 12, 2014 at 5:30 p.m.

Chairperson Boerigter suggested that a Special meeting will probably be called in June 2014.

Graduation will be on May 15th at Crossroads Church at 5:30 p.m.

**7. ADJOURNMENT:** Meeting was adjourned at 6:58 p.m.

*Approved by the UNM-LA Advisory Board on May 12, 2014  
Anne Lantrip, Recording Secretary*