



**Advisory Board Special Meeting
Monday, April 8, 2013
5:30 p.m., Lecture Hall**

MINUTES

1. CALL TO ORDER

At 5:32 p.m., Steve Boerigter, Chairperson called the meeting to order and provided brief opening remarks.

2. ROLL CALL

Board Members Present:

Dr. Steve Boerigter
Ms. Linda Hull
Dr. Michelle Hall
Mr. John Hofmann

Staff & Visitors Present:

Dr. Cedric Page, Executive Director
Dr. Kate Massengale, Dean of Instruction
Ms. Lisa Wismer, Director, Business Operations
Dr. Cindy Rooney, Associate Dean of Instruction, Department Chair, Business
Kay Willerton, Associate Dean of Instruction, Department Chair, Mathematics
Gayle Burns, Manager, Business Services
Kathryn Vigil, Student Enrollment Director
Dr. Monique Morin, Department Chair, Computer Science
Aysha McClory, Student Government Association
Tris DeRoma, Reporter, LA Monitor

3. ROUTINE BUSINESS - BOARD ACTION

Approval of Advisory Board Meeting Minutes of March 11, 2013

No changes were necessary.

A motion to approve the Minutes was made by Ms. Hull and seconded by Dr. Hall. Motion was passed.

4. PRESENTATION OF VISITORS & INFORMATION FOR THE BOARD

Student Government Association

Aysha McClory appeared for the Student Government Association. She presented an update on their activities since the last meeting. They have ordered UNM-LA student planners. Student Government has a budget that it allots to proposals from faculty and

staff. SGA members are currently reviewing RFPs. They have approved \$2,000 for a video on demand database for the library.

Guests at the meeting were recognized:

Dr. Cindy Rooney, Associate Dean of Instruction, Department Chair, Business
Kay Willerton, Associate Dean of Instruction, Department Chair, Mathematics
Dr. Monique Morin, Department Chair, Computer Science
Gayle Burns, Manager, Business Services
Aysha McClory, Student Government
Tris DeRoma, Reporter for LA Monitor

5. PUBLIC COMMENT

There was no public comment.

6. STAFF PRESENTATIONS:

a. Business Operations/Financial Matters, Director's Report

Ms. Wismer presented the summary and highlights of the Budget for FY14. The FY13 Restricted and Unrestricted Budget Revision (BAR) was also presented with a few very minor revisions from the BAR she provided at the last meeting.

The budget had been prepared for this meeting, but at 3:00 p.m. on Monday, Ms. Wismer received a directive from main campus to raise tuition to accommodate a new mandated 3% raise for faculty and a one-time \$1,000 supplement for staff to go into effect this fall. She opined that we have already gone to print with our summer and fall schedules with the previously approved 2% increase. She added that we do not yet know exactly how much we will need to increase tuition to fund the changes but we believe it will be approximately 6%. Ms. Wismer stated that the Advisory Board needs to approve the budget at this meeting knowing a decision will be made by the Board of Regents that may alter the proposed budget. She suggested that a special meeting to further discuss if necessary could be called.

Dr. Hall brought a motion to approve the budget as presented in these documents. Mr. Hofmann seconded. Motion passed.

Ms. Wismer noted we also need to approve the Unrestricted and Restricted BARs. Dr. Hall motioned to approve. Ms. Hull seconded. Motion passed.

7. UNFINISHED BUSINESS

Dr. Boerigter gave a recap of the meeting they (Dr. Boerigter, Dr. Page, Ms. Wismer, Mike Wismer and Dr. Massengale) had with the Regents regarding our Mil Levy. Regent James asked if we had support from our county councilors. Ms. Wismer said we had supporting responses from 6 of the 7 councilors. Regent Gallegos questioned whether UNM-LA should exist or whether students should just go to UNM Albuquerque or NNMC. President Frank said he believed UNM-LA had a mission here and that he did not want to abandon UNM-LA; his only concern was timing. Regent Koch also said he

supported UNM-LA and he knew Los Alamos, but was concerned about timing. Regent Koch stated that if we take it to the voters, and we fail to get it to pass, we will be in trouble. The same group will present at the April 9 Regents' meeting hoping to secure their approval to go ahead with a September mil levy election.

Dr. Boerigter went on to address the Strategic Implementation Plan (Draft). Dr. Page discussed that it is not yet vetted by the various units and that it needs further review and work. He plans to have a more complete plan ready for the May meeting. Dr. Hall said the faculty and staff should meet before graduation to make sure they weigh in on those areas of interest to them for implementation before they take off for the summer.

8. FUTURE BUSINESS

The next Board meeting will be on Monday, May 13, 2013 at 5:30 p.m. Graduation will be on Wednesday, May 8th at 6:30 p.m. The graduation speaker will be Ms. Kathy Keith, Executive Director of the Regional Development Corporation.

Kay Willerton reminded everyone that UNM on Display: Highlighting Faculty Accomplishments will take place on April 25th. There will be 15 faculty participating and Dr. Kate Massengale will be giving her "Last Lecture."

9. ADJOURNMENT:

Upon a motion by Ms. Hull and seconded by Dr. Hall, the Board unanimously voted to adjourn the meeting at 6:35 p.m.

*Approved by the UNM-LA Advisory Board on May 13, 2013
Anne Lantrip, Recording Secretary*