

Community Internship Collaboration

Spring 2018

Internship Mentor Application

Organization name	UNMLA-Robotics Lab, Room 406
Mentor/Contact name	Don Davis
Address	4000 University Drive
Phone number	505-662-0336
E-mail address	ddavis48@unm.edu
Organization website	http://losalamos.unm.edu/
Describe your organization	university satellite campus
Internship title	Organizational Assistant- Robotics Lab
Specific days/hours (if applicable)	Flexible- to be worked out
What will the student learn from the internship?	Creation of an inventory database on Excel, of equipment and supplies in the robotics lab. Also, management and organization of technical supplies and equipment. Work with and set-up the 3-D printer.
What does your business need that a student intern can impact?	Organization and inventory of many robotic components. Working with 3-D printing technology including operation and trouble shooting. Work with Cura software.
What project(s) will the intern work on?	Inventory, organization and managing 3-D printing jobs for students.
What skills, ability or education level is required for this internship?	Knowledge of Excel, good organizational skills, knowledge of robotic components extremely helpful. Knowledge of 3-D printing also very helpful.
What final product will the student produce?	An inventory system. Any 3-D printed parts for students.
How would you describe the primary purpose of this project? (Select one)	Organization and management of robotic components.
If "Other", please specify	Learning to work with and trouble shoot 3-D printers.
Any additional information you would like to share?	Hours/days are flexible