

Community Internship Collaboration

Spring, 2017
Internship Posting

Organization name	UNMLA – Robotics Lab, room 406
Mentor/Contact name	Don Davis
Address	4000 University Drive
Phone number	505-662-0336
E-mail address	ddavis48@unm.edu
Organization website	http://losalamos.unm.edu/
Describe your organization	University satellite campus
Internship title	Organizational Assistant-Robotics Lab
Specific days/hours (if applicable)	Flexible- to be worked out
What will the student learn from the internship?	Create a database (actually an excel spreadsheet) of equipment and supplies, management and organization of technical supplies and equipment
What does your business need that a student intern can impact?	Inventory database and organizational system for equipment and supplies. 3-D printing support.
What project(s) will the intern work on?	Creation of an inventory database for technical items such as: quantity and type of servo motors, drive motors, motor controllers, transmitters, receivers etc. Help develop an organizational framework for storing and distributing this equipment. Intern will also assist in the operation of the 3-D printer, assisting students.
What skills are required for this internship?	Knowledge of Excel, good organizational skills, some familiarity with robotic components is helpful. Some knowledge of 3-D printing technology is helpful.
What final deliverables will the student produce?	Spreadsheet of equipment and supplies, student 3-D printings, organizational system.
How would you describe the primary purpose of this project? (Select one)	To allow the intern to gain experience in technical equipment and supplies inventory and organization. To allow the intern to gain experience in 3-D printing technology.
If "Other", please specify	Click here to enter text.
Any additional information you would like to share?	Hours/days are flexible