

Fall, 2017

<b>Organization name</b>	UNMLA – Robotics Lab, room 406
<b>Mentor/Contact name</b>	<b>Don Davis</b>
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<b>Organization website</b>	http://losalamos.unm.edu/
<b>Describe your organization</b>	university satellite campus
<b>Internship title</b>	Organizational assistant-Robotics Lab
<b>Specific days/hours (if applicable)</b>	Flexible- to be worked out
<b>What will the student learn from the internship?</b>	Create a database (actually an excel spreadsheet) of equipment and supplies, management and organization of technical supplies and equipment
<b>What does your business need that a student intern can impact?</b>	Inventory database and organizational system for equipment and supplies. 3-D printing support.
<b>What project(s) will the intern work on?</b>	Creation of an inventory database for technical items such as: quantity and type of servo motors, drive motors, motor controllers, transmitters, receivers etc. Help develop an organizational framework for storing and distributing this equipment. Intern will also assist in the operation of the 3-D printer, assisting students.
<b>What skills are required for this internship?</b>	Knowledge of Excel, good organizational skills, some familiarity with robotic components is helpful. Some knowledge of 3-D printing technology is helpful.
<b>What final deliverables will the student produce?</b>	Spreadsheet of equipment and supplies, student 3-D printings, organizational system.
<b>How would you describe the primary purpose of this project? (Select one)</b>	To allow the intern to gain experience in technical equipment and supplies inventory and organization. To allow the intern to gain experience in 3-D printing technology.
<b>If "Other", please specify</b>	<a href="#">Click here to enter text.</a>
<b>Any additional information you would like to share?</b>	Hours/days are flexible