

Fuller Lodge Art Center

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| Mentor/Contact name | Ken Nebel |
| Address | 2132 Central Avenue, Los Alamos NM 87544 |
| Phone number | 1(505)662-1635 |
| E-mail address | info@fullerlodgearcenter.com |
| Organization website | www.fullerlodgearcenter.com |
| Describe your organization | The Fuller Lodge Art Center is a visual arts based entity designed to facilitate the growth of artists and the visual arts locally and regionally through exhibition opportunities, education, and outreach. |
| Internship title | Classes/ Outreach Coordinator |
| Specific days/hours (if applicable) | Days/hours can be flexible, but preference may be given to applicants able to work more closely with classes programming, much of which takes place on Wednesday afternoons. |
| What will the student learn from the internship? | The applicant would learn a deeper understanding of the daily processes of an arts entity with an emphasis on communication skills and creative teaching skills. |
| What does your business need that a student intern can impact? | The Art Center needs an intern to organize and implement a series of guides to streamline instructor and participant experiences at the art center from classes to outreach opportunities. |
| What project(s) will the intern work on? | The intern will be asked to learn and participate in the basic day to day activities of the Art Center, and to help organize and create templates for the purpose of streamlining instructional and outreach processes from inception to conclusion. |
| What skills are required for this internship? | Basic computer skills and communication skills are integral to this internship. |
| What final deliverables will the student produce? | A collaborative guide outlining field trip opportunities, a collatorative guide outlining homeschool opportunites, templates for Spring 2017 classes. and a directory of visual art instructors. |
| How would you describe the primary purpose of this project? (Select one) | Other |
| If "Other", please specify | Communication/Coordination |
| Any additional information you would like to share? | Click here to enter text. |